

BEFORE THE
POSTAL REGULATORY COMMISSION
WASHINGTON, D.C. 20268-0001

In the Matter of:
Mitchellville Post Office
Mitchellville, Tennessee

Docket No. A2011-9

UNITED STATES POSTAL SERVICE NOTICE OF FILING
(March 10, 2011)

By means of Order No. 682 (February 25, 2011), the Postal Regulatory Commission docketed correspondence from a customer of the Mitchellville, Tennessee Post Office, assigning PRC Docket No. A2011-9 as an appeal pursuant to 39 U.S.C. § 404(d). That Order, at page 3, set March 10, 2011 as the date by which “[t]he Postal Service shall file the administrative record regarding this appeal” or file any responsive pleading. This pleading responds to that directive.

The Postal Service is today filing the electronic version of the administrative record concerning the Final Determination to Close the Mitchellville, TN Post Office and Extend Rural Route Service.

Respectfully submitted,

UNITED STATES POSTAL SERVICE
By its attorneys:

Anthony F. Alverno
Chief Counsel, Global Business

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1.	Request/approval to study for discontinuance	08/12/2009
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5.	Worksheet for calculating work service credit	08/12/2009
6.	Window transaction record	08/12/2009
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11.	Community fact sheet	08/12/2009
12.	Alternate service options/cost analysis	08/12/2009
13.	Form 4920, <i>Post Office Closing or Consolidation Proposal—Fact Sheet</i> (with past three fiscal years of total revenue and revenue units)	08/12/2009
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Item No.	Description	Date Entered into Record
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27.	Proposal exhibit	09/01/2009
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29.	Round-date stamped proposals and invitations for comments from affected offices	11/24/09
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37.	Headquarters' acknowledgment of receipt of record	
38.	Final determination transmittal letter from Headquarters	

Item No.	Description	Date Entered into Record
39.	Instruction letter to postmaster/OIC on posting	
40.	Round-date stamped final determination cover sheets	
41.	<i>Postal Bulletin Post Office Change Announcement</i> form	
42.	Appeal letter (if appropriate)/No appeal letter	
43.	Public notice postings on appeal (if appropriate)	
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45.	Vice President, delivery and retail, instruction letter	
46.	Letter to customers	
47.	Notification to local Address Management Systems (AMS) to update AMS database	
48.	Announcement in <i>Postal Bulletin</i>	

May 1, 2009

CAROLYN CHAMBERS
DISTRICT MANAGER
CUSTOMER SERVICE AND SALES

SUBJECT: AUTHORITY TO CONDUCT INVESTIGATION

I request your authorization to investigate a possible change in postal services for the following office in the 6th Congressional District.

Post Office Name: Mitchellville
ZIP+4 Code: 37119-9998
EAS Level: EPM-53
Finance Number: 47-5832
County: Sumner

Number of Customers:

Post Office Box	<u>19</u>
General Delivery	<u> </u>
Rural Route (RR)	<u> </u>
Highway Contract Route (HCR)	<u> </u>
Intermediate RR	<u> </u>
Intermediate HCR	<u> </u>
City Delivery	<u> </u>
Total Customers	<u>19</u>

The above office has been requested to be studied for management initiated discontinuance.

Please indicate your approval of this study by signing below and returning the original form to this office.



Sandra K Quick
Manager, Post Office Operations

Approval to Study for Discontinuance:


District Manager, Customer Service and Sales

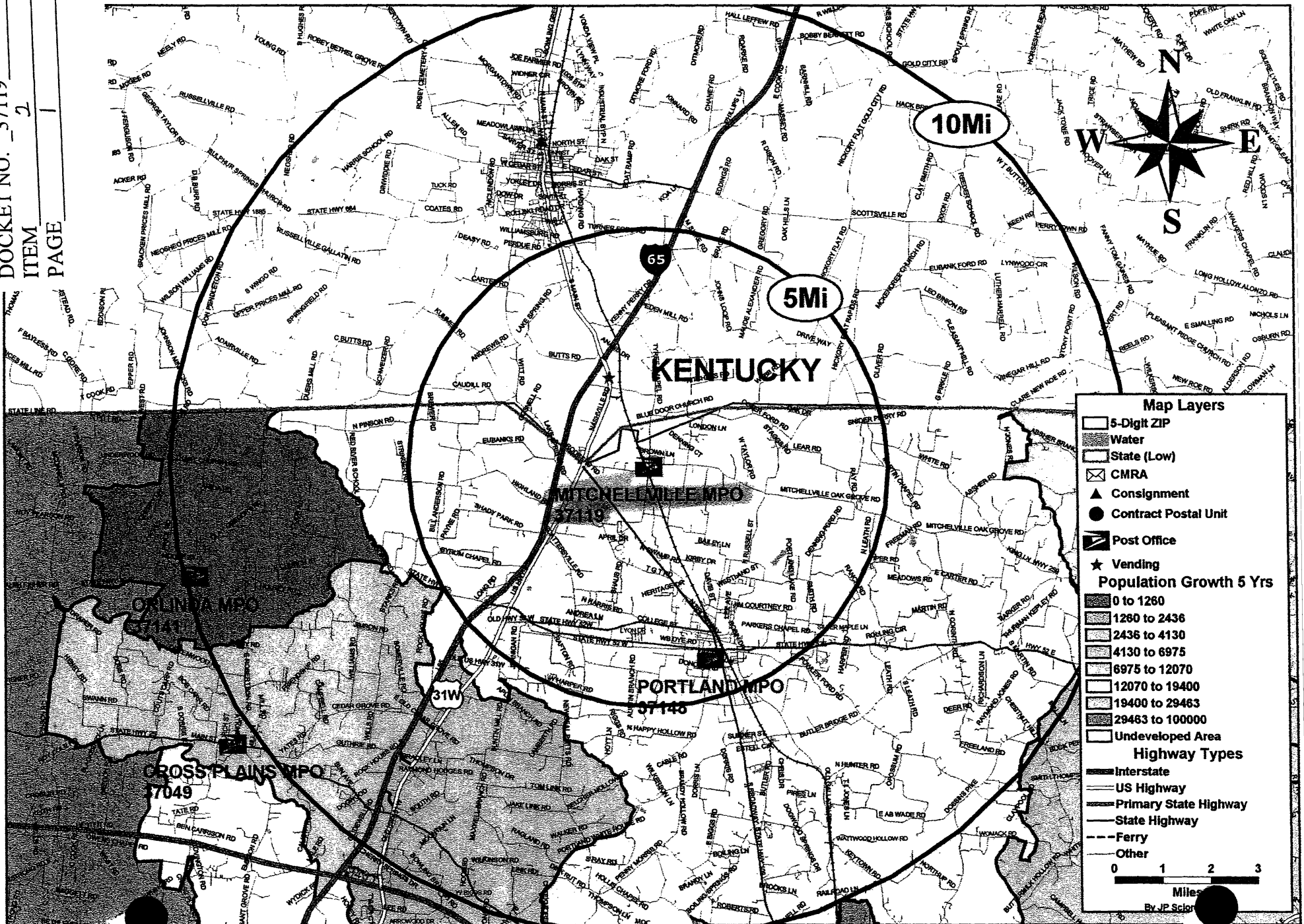
5/4/9
Date

MITCHELLVILLE, TN 37119

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PS 150 SERVICE CREDITS (PS 150) DISTRICT: **TENNESSEE PFC** Type of Review: Put X mark
 POST OFFICE STATE AND ZIP: **MITCHELLVILLE PO, TN 37119** Vacancy
 FINANCE NUMBER: **47-5832** 3 yr Mgmt Review
 Date of Vacancy (Or Today's Date if not vacant): _____ Postmaster Initialed

	NUMBER	FACTOR	TOTAL
POSTMASTER LEVEL	PTPM-53		
FINANCE NUMBER	47-5832		
LOCAL DELIVERY FAMILIES SERVED		X 1.00	0
OFFICE BOXES/CALL BOXES SERVED	19	X 1.00	19
SPLIT CITY DELIVERIES	0	X 1.33	0
INTERMEDIATE RURAL ROUTES BOXES SERVED	0	X 1.00	0
IMMEDIATE RURAL BOXES SERVED		X 0.70	0
RESP INTERM RURAL BOXES OTHER OFC		X 0.30	0
INTERMEDIATE HCR BOXES SERVED	0	X 1.00	0
IMMEDIATE HCR BOXES SERVED		X 0.70	0
11 NO. ADMIN RESP FOR INTERM HCR BOXES FOR OTHER OFFICES		X 0.30	0
12 NO. CARRIER STATION/BRANCHES	0	X 3	0
13 NO. FINANCE STATION/BRANCHES (without carrier delivery service)	0	X 2	0
14 NO. CONTRACT STATIONS/BRANCHES & COMMUNITY POST OFFICES	0	X 1	0
15 MAIL PROCESSING CENTER? (IF YES, fill in 2 tabs - Primary & Secondary)	N		0
16 SEPARATE ALL INCOMING LETTER SIZE MAIL?(DPS, 876, etc., ANSWER "N")	Y		0
17 SEPARATE ALL INCOMING FLAT SIZE MAIL?(Carrier Routed from FSM - answer "N")	Y		0
18 RESPONSIBLE FOR VMF? (YES OR NO)	N		0
19 ADMINISTRATIVE RESPONSIBILITY FOR AMF/ATC? (YES OR NO)	N		0
20 LESSOR FOR GOVERNMENT OWNED BUILDING? (YES OR NO)	N		0
21 AUTOMATION /OFFICE HAS MPLSM/SPLSM? (YES OR NO)	N		0
22 DISTRIBUTE FOOD STAMPS? (YES OR NO)	N		0
23 SEASONAL WORKLOAD INCREASE? (YES OR NO) (IF YES, COMPLETE APPROPRIATE TAB)			0
24 SEASONAL WORKLOAD DURATION (NO. OF WEEKS)			
TOTAL EXCEPTION CREDITS:			0

SPLIT DELIVERY ADJUSTMENT:

GROSS REVENUE UNITS: FY08

DEDUCTIONS FOR PLANT LOAD VOL:

TOTAL REVENUE UNITS:

No	Factor	Total
25 x	1	25
1 x	0.5	1
0 x	0.25	0
0 x	0.1	0
0 x	0.01	0
TOTAL		26

TOTAL WSC'S AND REVENUE CREDITS: **44.5**

NEW POST OFFICE LEVEL:

No Change in Level

Occu Code: _____

UPGRADE THE OFFICE IF THE FOLLOWING CONDITIONS ARE MET:

GRADE	GREATER than	CREDITS are	Qualify?	NO
A	37	1 or more		
C	77	1 or more		
E	118	1 or more		
11	319	3 or more		
13	784	3 or more		
15	1992	5 or more		
18	5300	5 or more		
20	12,600	8 or more		
21	25,300	8 or more		
22	66,900	13 or more		
24	164,000	13 or more		

PS 150 Worksheet COMPLETED BY: _____ Phone No. _____
 APPROVED BY: _____ Phone No. _____
 Job Title: _____ PRINT DATE: **6/22/2009**

Notes:
 Offices that are either below or above the Zone of Tolerance range are immediately graded accordingly.
 Worksheet Tabs must be completed for the following.
Seasonal Workload ~ For Seasonal credit to be considered. IMAQ reports for the office from prior "Season" must be included to validate add-on request (insert additional TABS as needed)
Outgoing/Incoming Primary Distribution ~ Requirements for credit are covered in the TAB.
Secondary Distribution ~ Requirements for credit are covered in the TAB.
Plant Load Deductions (Revenue Units) ~ Input the volume in Cell O18 in this sheet
Split City Delivery ~ See TAB for requirements.

For ZOT Review ~ Insert additional WSC Worksheet TABS for each year to demonstrate office has remained in ZOT for two consecutive years. This will require 3 150's. Start of first year, end of first and end of second years.

GRADE:	ZONE OF TOLERANCE		ZONE OF TOLERANCE
	FOR DOWNGRADE	WSC RANGE	FOR UPGRADE
A	none	up to 40	41 - 45
C	36 - 40	41 - 82	83 - 93
E	73 - 82	83 - 125	126 - 141
11	111 - 125	126 - 335	336 - 376
13	298 - 335	336 - 820	821 - 914
15	736 - 820	821 - 2075	2076 - 2291
18	1869 - 2075	2076 - 5500	5501 - 6049
20	4951 - 5500	5501 - 13000	13001 - 14,299
21	11,701 - 13,000	13,001 - 26,000	26,001 - 28,599
22	23,401 - 26,000	26,001 - 68,200	68,201 - 75,020
24	61,381 - 68,200	68,201 - 167,200	167,201 - 183,919
26	150,481 - 167,200	167,201 - and up	none

U.S. POSTAL SERVICE
POSTMASTER WORKLOAD INFORM

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Post Office, State & ZIP Code

Mitchellville Mitchellville TN 37119

MSC, State & ZIP Code

Postmaster's Signature

Evelyn J. Longenecker

MSC Manager's Signature

Date

District Office, State & ZIP Code

District Manager's Signature

Date

(Check Box)

☐ Vacancy

☐ Management Review

☐ RFR

See Instructions on Reverse

1	Current Office Level		55
2	Finance Number	(1-6)	475832
3	General Delivery Families Served	(7-9)	8
4	Post Office Boxes/Call Boxes Rented	(10-15)	18
5	Possible City Deliveries	(16-20)	0
6	Administrative Rural Boxes Served	(21-25)	0
7	Intermediate Rural Boxes Served	(26-30)	0
8	Administrative Responsibility for Intermediate Rural Boxes for Other Offices	(31-35)	0
9	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12	Number of Carrier Stations/Branches	(48-49)	0
13	Number of Finance Stations/Branches	(50-51)	0
14	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" for yes, "N" for no) (If you answer 'yes' for this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Seasonal Workload (Minimum of 8 weeks)	(55-56)	1
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17	Does Office Perform Incoming Primary Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22	Does Your Office Have Administrative Responsibility for An Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(66)	N

Worksheet for Calculating Workload Service Credit (WSC) for Post Office

Office Name: Mitchellville TN 37119
Office ZIP+4: 37119-9998 District: TN
Activity WSCs

General Delivery Families Served (Item 3, Form 150)	<u>8</u> x 1.0	= <u>8.0</u>
Post Office Boxes/Call Boxes Rented (Item 4, Form 150)	<u>19</u> x 1.0	= <u>18.0</u>
Possible City Deliveries (Item 5, Form 150)	___ x 1.33	= ___
Administrative Rural Boxes Served (Item 6, Form 150)	___ x 1.0	= ___
Intermediate Rural Boxes Served (Item 7, Form 150)	___ x 0.7	= ___
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, Form 150)	___ x 0.3	= ___
Administrative Highway Contract Route Boxes Served (Item 9, Form 150)	___ x 1.0	= ___
Intermediate Highway Contract Route Boxes Served (Item 10, Form 150)	___ x 0.7	= ___
Administrative Responsibility for Intermediate Highway Contract Route Boxes for Other Offices (Item 11, Form 150)	___ x 0.3	= ___
Total activity WSCs		<u>26</u>

Revenue WSCs 26

First	25 revenue units: 1.0	x <u>25</u> units	=	<u>25</u>
Next	275 revenue units: 0.5	x <u>1</u> units	=	<u>.5</u>
Next	700 revenue units: 0.25	x ___ units	=	___
Next	5,000 revenue units: 0.1	x ___ units	=	___
Balance of revenue units:	0.01	x ___ units	=	___
Total revenue WSCs				<u>25.5</u>

Activity WSCs 26 + Revenue WSCs 25.5 = Base WSCs 33.5 = EAS Grade A

Previous Evaluation: EAS Grade EPM 53

Effective Date for Change in Service Hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade.)

Worksheet completed by:

Becky Pursley
Printed name
P.O. Review Coordinator
Title

Becky Pursley
Signature
08/10/2009
Date

Mitchellville Tn
6-8-09 through 6-20-09

Window Transaction Survey

ZIP + 4: 37119-9998

Completed by: Evelyn S. Dargunfield OTC
 (Signature and Title)

ber of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order ns. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use Form 2007-A, tion Record; Form 2007-B, Window Transaction Conversion; and Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The er transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column version for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

	Postage sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Non-Revenue services (1.188)
Saturday 6-20-09	///		/					
Monday 6-8-09								
Tuesday 6-9-09								
Wednesday 6-10-09	///							
Thursday 6-11-09								
Friday 6-12-09								
Saturday 6-13-09	///	///						
Monday 6-15-09								
Tuesday 6-16-09								
Wednesday 6-17-09	///							
Thursday 6-18-09	///	///						
Friday 6-19-09								
Total Transactions	49	26	1			1		
Time Factor	x .777	x 1.083	x 1.969	x 5.06	x 2.875	x 1.792	x 1.787	x 1.188
Total Minutes	38.07	28.15	1.969			1.792		

Average Number Daily Transactions: 3.164

Average Daily Retail Workload in Minutes: 70.211 - 16.00 number of days

Survey of Incoming Mail
(Record in Pieces)

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Post Office Name and ZIP+4: Mitchellville, TN 37119-9998

Dates Recorded: 6-9-09 through 6-22-09

Date	Letters		Flats		Parcels		Other
	First Class	Standard	First Class	Standard	Priority	Standard	
6-20-09 Saturday	19	2					
6-22-09 Monday	45	16	6	5		5	
6-9-09 Tuesday	14	3	7	14			
6-10-09 Wednesday	15	13	6	2	1	1	
6-11-09 Thursday	31	12	7	7		1	
6-12-09 Friday	27	4	5	9	1		
6-13-09 Saturday	26	14			2		
6-15-09 Monday	27	24		6		1	
6-16-09 Tuesday	17	13	—			1	
6-17-09 Wednesday	17	3	1	2	4		
6-18-09 Thursday	31	2	10	13		1	
6-19-09 Friday	30	2	1	1			
TOTALS	299	110	43	69	7	10	
Daily Average	24.9	9.2	3.6	5.8	.58	.83	

✓
34

✓
9.3

1.4

Signature of Person Making Count: Evelyn Dangerfield
Printed Name: Evelyn Dangerfield
Title: OIC

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Note: Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and ZIP+4: Mitchellville, TN 37119-9998

Dates Recorded: 6-8-09 through 6-20-09

Date	Letters		Flats		Parcels		Other
	First Class	Standard	First Class	Standard	Priority	Standard	
6-20-09 Saturday	19				1		1 Exp.
6-8-09 Monday	10					2	
6-9-09 Tuesday	24						
6-10-09 Wednesday	17				1		
6-11-09 Thursday	13		1			1	
6-12-09 Friday	18		1				
6-13-09 Saturday	14		1		1	2	
6-14-09 Monday	27				1		
6-16-09 Tuesday	14		2		2		
6-17-09 Wednesday	7		1		2	1	
6-18-09 Thursday	26					3	
6-19-09 Friday	13		1				
TOTALS	262		7		8	9	1
Daily Average	21.8		0.5		0.6	0.75	0

Signature of Person Making Count: Evelyn Dangerfield
 Printed Name: Evelyn Dangerfield
 Title: OIC

August 12, 2009

POSTAL INSPECTION SERVICE

SUBJECT: POSSIBLE DISCONTINUANCE OF POST OFFICE

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Mitchellville Post Office, 37119-9998 located in Sumner County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter.


Becky Pirsley
Post Office Review Coordinator

Enclosure: Return Envelope

No records of mail theft or vandalism ☐

Comments/Findings: _____

Signature: _____

Title: _____

Date: _____

August 12, 2009

Bob Barker Sheriff
117 W. Smith Street Jail
Gallatin, TN 37066

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Mitchellville Post Office, 37119-9998 located in Sumner County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter.



Becky Pursley
Post Office Review Coordinator

Enclosure: Return Envelope

No records of mail theft or vandalism ☐

Comments/Findings: _____

Signature: _____ Title: _____

Date: _____

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received
8/17/09
FB

August 12, 2009

Bob Barker Sheriff
117 W. Smith Street Jail
Gallatin, TN 37066

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the Mitchellville Post Office, 37119-9998 located in Sumner County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter.

Becky Pursley
Becky Pursley
Post Office Review Coordinator

Enclosure: Return Envelope

No records of mail theft or vandalism ☒

Comments/Findings:

*Check is from January 09 to
the present.*

Signature:

Date:

Michelle Davis
Title: *Records*
Date: *9-9-09*

Post Office Survey Sheet

Post Office Name: Mitchellville ZIP + 4: 37119-9998Congressional District: 6 Date: 6-22-09

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

No structural defects or other deficiencies

2. Is the facility accessible to persons with disabilities? yes

3. Lease terms? 30-day cancellation clause? I have no copy of lease. My understanding is that it was recently renewed for 5 years with no 30-day option.

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

No

5. List potential CPO sites. Portland, TN 37148 - 9 miles

6. Are there any postage meter customers or permit mailers? Yes ☐ No ☒

If yes, please identify them by name and address. _____

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

Kelly Brown, TRC from Orlinda fills in as PMR and she would remain in that position.

I am the PMR at Orlinda and I would continue in that capacity. I do not know if other accommodations will be made

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Mails received + dispatched by HCR Driver. If that were discontinued we would have no mail in or out or would be delivered by some other means. I do not know if a collection box will be retained or if a locked pouch will be utilized

Post Office Survey Sheet (Continued)

How many Post Office boxes are installed? 25 + 8 General Delivery
How many Post Office boxes are used? 18 + 8 General Delivery
What are the window service hours? 9:00 - 11:00 AM 12:00 - 2:00 PM - F
1:00 - 3:00 PM S
What are the lobby hours? Same M-F
Same S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

No

10. What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office boxes, furniture, safe)? Telephone, microwave, table, refrigerator

11. List potential CBU/parcel locker sites and distances from present Post Office site.

Unknown

12. Are there any special customer needs? (People who cannot read or write, who cannot drive or who have infirmities or physical handicaps.) How can these people be accommodated?

There are 4 people that I fill out their money orders
One man has a physical handicap and I take the mail out to him
I don't know of any way these people could be accommodated.

13. Rural delivery/HCR delivery. No route

a. What is current evaluation? _____

b. Will this change result in the route being overburdened? Yes ☐ No ☐

If so, what accommodations will be made to adjust the route? _____

c. How many boxes and miles will be added to the route? _____

d. What would be the additional annual expense if the route is increased? _____

e. What is the one-time cost of CBU/parcel locker installation (if appropriate)? _____

f. At what time of the day does the carrier begin delivery to the community? _____

Will this delivery time be affected if the office is discontinued? Yes ☐ No ☐

If so, how? _____

14. Are the Post Office box fees at the facility that will provide alternate service different from those at the office to be discontinued? If so, how? I believe they are the same

Community Survey Sheet

Post Office Name: Mitchellville

ZIP + 4: 37119-9998

Congressional District: 6

Date: 6-22-09

1. Incorporated? Yes ☒ No ☐

Local government provided by: City of Mitchellville

Police protection provided by: Sumner County Sheriff's Dept.

Fire protection provided by: City of Mitchellville

School location: Portland, TN

2. What population growth is expected? (Please document your source) _____

Minimal growth within the city limits

3. What residential, commercial, or business growth is expected? (Please document your source)

low subdivisions, apts. just outside city limits that are serviced by Portland,

4. History. (Are there any special historical events related to the community? Are there any special community events to consider? Is the Post Office facility a state or national historic landmark (see ASM 515.23)? Check with the field real estate office when verification is needed.)

The building is not a historic site but the inside counter, window and PO Boxes may be the original or at least 100 yrs. old. Mitchellville P.O. is the oldest in Sumner Co. being established in 1826. This summer the city will celebrate 100 yrs of being incorporated.

5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?

Self-employed, farmers

6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center) Do employees of the office offer assistance to senior citizens and handicapped? What provisions can be made for these services if the Post Office is discontinued?

From time to time I read letters and documents to people who cannot read well enough to understand. These people will have to rely on other people for assistance.

Cost Analysis

Postmaster minimum salary	\$24,482.00
Fringe Befits 33.5%	8,201.00
Rental costs, excluding utilities	3,600.00
Total annual costs	\$32,683.00
Less estimated cost of replacement service	0
Total annual savings	\$36,283.00

A one-time expense of \$1299.54 will be incurred for installation of NDCBUs and parcel lockers. Rural delivery already serves this area so there is no cost for replacement service.

U. S. Postal Service
POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL
Fact Sheet

2. Post Office Name <u>Mitchellville</u>		3. State and ZIP + 4 Code <u>TN 37119-9998</u>	
4. District <u>TN</u>		5. County <u>Sumner</u>	
7. Reason for Proposal to Discontinue <u>Management Initiated</u>		8. Post Office Emergency Suspended (Reason and Date) <u>NDCLH</u>	
9. Proposed Permanent Alternate Service			
10. Staffing		11. Hours of Service	
a. <input type="checkbox"/> PM Occupied <input type="checkbox"/> PM Vacancy Reason & Date:		a. Time M-F <u>9-11 12-2</u> Sat. <u>1-300</u>	
b. <input checked="" type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Noncareer <u>EPM 55</u>		b. Lobby Time M-F <u>9-11 12-2</u> Sat. <u>1:00 300</u>	
c. Current PM Position Level EAS- Downgraded from EAS-			
d. No. of Clerks No. of Career No. of Noncareer			
e. No. of Others No. of Career No. of Noncareer			
12. Number of Customers Served		13. Daily Volume (Pieces)	
a. General Delivery <u>.0</u>		Types of Mail Received Dispatched	
b. P. O. Box <u>10</u>		a. Letters <u>34</u> <u>0</u>	
c. City Delivery		b. Newspapers <u>9</u> <u>0</u>	
d. Rural Delivery/Intermediate Rural Delivery		c. Parcels <u>1</u> <u>0</u>	
e. Highway Contract Route/Intermediate HCR		d. Other <u>0</u> <u>0</u>	
f. Total → <u>24</u>		e. Total → <u>44</u>	
g. No. Receiving Duplicate Service		f. No. of Postage Meters <u>0</u>	
h. Average No. Daily Transactions <u>4</u>		g. No. of Permits <u>0</u>	
14. Finances		b. EAS-minimum PM Basic Salary	
a. Revenue		c. PM Fringe Benefits (33.5% of b)	
FY 2009 <u>\$ 824.00</u>		<u>\$ 24,482.00</u>	
FY 2006 <u>\$ 1648.21</u>			
FY 2005 <u>\$ 8463.39</u>			
15a. Quarters			
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (If Leased, Expiration Date) <u>01-2011</u> Annual Lease \$ <u>3600.00</u>			
30 Day cancellation clause? <input type="checkbox"/> Yes <input type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input type="checkbox"/> No (If Yes, must vacate by) _____ (Date)			
Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
15b. Explain:			
16. Schools, Religious Institutions and Social Organizations in Service Area. Names: No.		18. Administrative/Emanating Office (Proposed)	
<u>Mitchellville Church of Christ</u>		Finance Number: <u>476948</u> city delivery <input checked="" type="checkbox"/> noncity delivery <input type="checkbox"/>	
<u>" First Baptist</u>		Name <u>Portland</u> EAS level <u>20</u> Miles Away <u>5</u>	
<u>" General Baptist</u>		Window Service Hours: M-F <u>8:00-4:30</u> Sat. <u>9:00-12:00</u>	
		Lobby Hours: M-F <u>24 hours</u> Sat. <u>24 hours</u>	
		PO Boxes Installed <u>1153</u> PO Boxes Unused <u>311</u>	
17. Businesses and local Government Offices in Service Area Names: No.		19. Nearest Post Office (If different from above)	
<u>Brown Heating & Air Conditioning</u>		Name _____ EAS level _____ Miles Away _____	
<u>The Wood Shop</u>		Window Service Hours: M-F _____ Sat. _____	
<u>MS6 Supply</u>		Lobby Hours: M-F _____ Sat. _____	
		PO Boxes Installed _____ PO Boxes Unused _____	
20. Printed Name and Title <u>Becky Pursley</u>		Signature <u>Becky Pursley</u>	
District PO Review Coordinator Name <u>Renee Wittenburg</u>		Telephone No. AC () <u>931 728 8546</u>	

Mitchellville

REVENUE TREND
(Three or more years)

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<u>Year</u>	<u>Revenue</u>	<u>Revenue Units</u>
FY < 2008	9680.00	26
FY < 2007	8566	24
FY < 2006	71698.21	22
2005	8463.39	25

August 14, 2009

Sandra Quick
Manager Post Office Operations
525 Royal Parkway
Nashville, TN 37230-9751

Subject: Mitchellville Post Office

As you are aware, we have been studying the office for possible discontinuance with the decline in mail volume and revenue.

The Portland Post Office is 5 miles away. There are ample post office boxes available. The postmaster position is vacant and there are no other career employees. There is an estimated savings of \$32,683.00.

Considering all data gathered, I recommend proceeding with the discontinuance study of the Mitchellville Post Office.


Becky Pursley
5174 Manchester Hwy.
Smartt, TN 37378-9998

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July 29, 2009

OIC/POSTMASTER

SUBJECT: Mitchellville Post Office

Enclosed are questionnaires addressed to customers of the Mitchellville Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by August 14, 2009 for further review.

Becky Pursley
Post Office Review Coordinator

Enclosures



July 29, 2009

Dear Postal Customer:

As the postal manager responsible for all post offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The postmaster at the Mitchellville post office was promoted on June 25, 2005. A review of the business activities of the post office revealed that the office workload has declined. Our office review revealed an average of six daily retail window transactions. This reduced workload suggests that the maintenance of an independent office at Mitchellville may not be warranted.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, to a roadside mailbox. This service would be performed by a rural route and would involve closing our operation at the Mitchellville Post Office.

We estimate that rural route carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Portland Post Office, located five miles away. Hours of service at this office are 8:00am - 4:30pm, Monday through Friday, and 9:00am - 12:00pm on Saturday. Post Office box service is available at this location. Post Office boxes are accessible 24 hours.

If you would like to provide input into a decision to permanently change to rural route service, please return the enclosed questionnaire by August 14, 2009, using the pre-addressed envelope provided. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

If you would like to discuss this form of service with us, a postal representative will be at Mitchellville General Baptist Church Fellowship Hall located at 603 Hwy.259 on August 11, 2009 at 5:00pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time or later. The enclosure entitled "United States Postal Service Summary of Post Office Change Regulations" describes what is involved in making a formal proposal if a permanent change in postal service appears warranted.

If you have any questions, you may call Sandra K Quick at 615-885-9109.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "SKQ", written over a horizontal line.

Sandra K Quick
Manager, Post Office Operations
811 Royal Pkwy
Nashville, TN 37229-9751

Enclosures: Questionnaire and return envelope
Summary of Post Office Change Regulations
Carrier delivery information

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☐

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐Name: _____
(please print your name)

Address: _____

Telephone number: _____ Date: _____

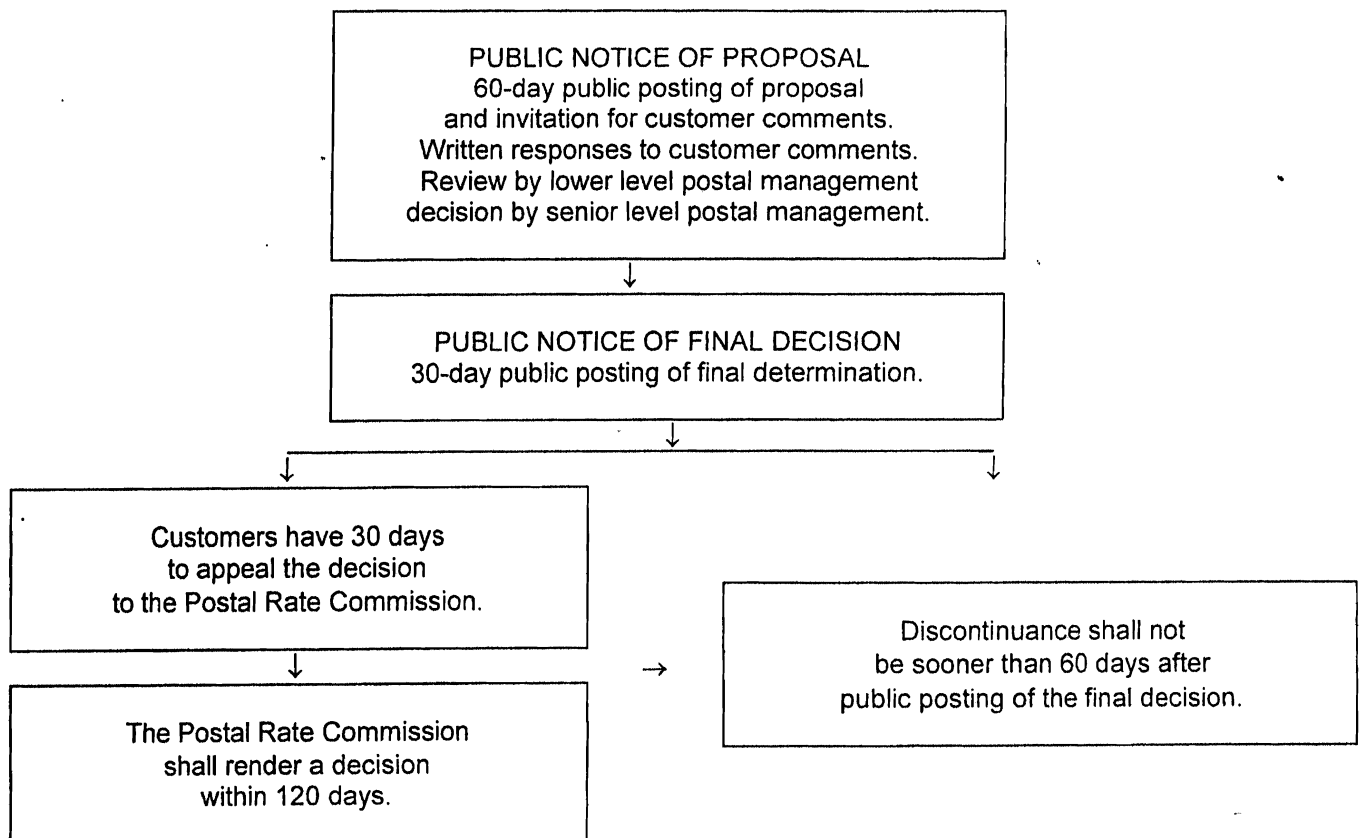
Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

SUMMARY OF POST OFFICE CHANGE REGULATIONS

Certain regulations based on federal law apply when postal managers propose to replace a Post Office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory provisions appears in Title 39, *United States Code*, Section 404(b), while the implementing regulations appear in Title 39, *Code of Federal Regulations*, Part 241.3.

According to implementing regulations, an initial investigation and any subsequent formal proposal to discontinue a Post Office originate with postal field managers responsible for Post Offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected Post Offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected Post Offices for 30 days, during which customers may appeal the decision to the Postal Rate Commission in Washington, DC. The Postal Rate Commission has 120 days to consider and decide an appeal. Even without an appeal, no Post Office may be closed sooner than 60 days after the public posting of the final decision.



**POST OFFICE ON WHEELS
SERVICES AVAILABLE FROM RURAL A
HIGHWAY CONTRACT ROUTE CARRIERS**

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

-2-

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐Name: H. Brown & Son
(please print your name)Address: 1208 N. Ch. St Portland, TN 37148Telephone number: 325-2624 Date: 8.11.09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



August 12, 2009

H. Brown and Son
1208 North Church Street
Portland, TN 37148

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "Sandra Quick", with a stylized flourish at the end.

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices:

Portland sometimes

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☒

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☒

Name:

Michelle Bates

(please print your name)

Address:

319 Woods Rd. Mitchellville, TN

Telephone number:

615-562-2701

Date:

4-5-09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

*Mitchellville has ~~none~~ none
so we go to
Portland, TN.*



August 12, 2009

Michelle Bates
PO Box 6
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sandra Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

a. Entering permit mailings	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Resetting/using postage meter	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Nonpostal Services

a. Picking up government forms (such as tax forms)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
b. Using for school bus stop	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
c. Assisting senior citizens, persons with disabilities, etc.	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____

d. Using public bulletin board	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
e. Other	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

If yes, please explain: _____



2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☒

Worse ☐

Please explain:

I think having a post office
helps with getting along with other
people plus I have no room for a
mailbox

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Personal needs



Banking



Employment



Social needs



5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name:

Martha Andrews

(please print your name)

Address:

1009 West main St Mitchellville TN

Telephone number:

775-5969

Date:

7/3/09

37119

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



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August 12, 2009

Martha Andrews
1009 West Main St.
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Residents may continue to meet informally, socialize, and share information at the other businesses, churches, and residences in town.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sandra Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|---|--|
| a. Picking up government forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain:

MANY OF MITCHELLVILLE SRS. RELY ON THE P.O. FOR PICK UP + DELIVERY AT THE P.O. IT IS CONVENIENT FOR NEIGHBORS ASSISTING SRS.

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain:

USED BY CITY HALL TO POST OFFICIAL NOTICES.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain: other P.O. is 5 miles away

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒Personal needs ☒Banking ☒Employment ☐Social needs ☐

5. Do you currently use local businesses in the community?

Yes ☒No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐Name: J. Bisbee
(please print your name)Address: 317 Woods Rd

Telephone number: _____

Date: Aug 7, 09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

AS MAYOR OF MITCHELLVILLE
we would be TOTALLY inconvenienced
by having to use PORTLAND P.O.



DOCKET NO. 37119
ITEM 17
PAGE 12

August 12, 2009

J. Bigbee
317 Woods Road
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer need.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnai

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: My husband & I are disabled and our
postmaster helps us w/ our money orders.

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

-2-

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒Please explain: where we live @ people keep knocking
down mail boxes.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Portland, TN - Franklin, Ky

Personal needs

☒ Portland, TN

Banking

☒ Portland, TN

Employment

☒ both disabled

Social needs

☐ _____

5. Do you currently use local businesses in the community?

Yes ☐No ☒ none in community

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐Name: Harlin Wix Jr. & Alma Jean Wix
(please print your name)Address: P.O. Box 12 Mitchellville, TN, 37119Telephone number: 615-323-7032 Date: 8-6-09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



August 12, 2009

Harlin Wix
PO Box 12
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Courteous and helpful service will be provided by personnel at the Portland Post Office and from the carrier. Special assistance will be provided as needed.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Mitchellville Post office is a Local
Center of our Community & for the Services
it provides.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: Many during my travel thru Tennessee
but my Local Post Office is conven

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: Not as Secure, Not as close for
Shipping my eBay items for International Customers
Not the personal service which now is given

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Surrounding area & Mail order

Personal needs

☒ Local area

Banking

☒ Portland Bank

Employment

☒ Nashville & Local Area

Social needs

☐ Surrounding area & Local area

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name: Larry & Carol Draper
(please print your name)

Address: P.O. Box 11, Mitchellville, TN 37119-0011

Telephone number: 615-325-5753 Date: 8-6-2009

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



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August 12, 2009

Larry Draper
PO Box 11
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience. Verification with the Postal Inspection Service and local law enforcement officials revealed very few recent reports of mail theft or vandalism in the area.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. Quick", written in a cursive style.

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government
forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens,
persons with disabilities, etc. Yes ☒ No ☐

If yes, please explain: I cannot walk but can drive
my car - Postal worker brings mail
out to my car

- d. Using public bulletin board Yes ☐ No ☒
- e. Other Yes ☐ No ☒

If yes, please explain: _____



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2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: WOULD BE HARD FOR ME TO
MEET DELIVERY PERSON AT MAIL BOX
FOR PURCHASING STAMPS AND OTHER SERVICE

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____

Personal needs ☒ _____

Banking ☒ _____

Employment ☐ _____

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: JAMES H BROWN, JR
(please print your name)

Address: 1109 BROWN Lane P.O. Box 10
WITCHOLLSVILLE, TN 37119

Telephone number: 615-325-6194 Date: 7-31-69

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



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August 12, 2009

James A. Brown
PO Box 10
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Customers are not required to travel to another Post Office to receive mail or obtain retail service. These services will be provided by the carrier to a roadside mailbox located close to customer's residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland postmaster.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: I would not be able to receive my mail @ 9:00am
before I go to work, I would have to put up a
mailbox and with my location that is difficult.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒ Franklin Ky wal-mart

Personal needs

☒ Franklin Ky wal-mart

Banking

☒ Portland

Employment

☒ Portland

Social needs

☒ Franklin Ky

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name: Cory Denning
(please print your name) PO. Box 4

Address: 1005 W. Main St Mitchellville TN 37119

Telephone number: 615-325-2941 Date: 7/31/09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



August 12, 2009

Cory Denning
PO Box 4
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Quick", written over the printed name.

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionn

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☐

Nonpostal Services

- a. Picking up government forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens, persons with disabilities, etc. Yes ☒ No ☐

If yes, please explain: We do have senior citizens and/or persons with disabilities which need help and mail is deliver to their car

- d. Using public bulletin board Yes ☒ No ☐
- e. Other Yes ☒ No ☐

If yes, please explain: Mitchellville Post Office is a Local Historical Land Mark which is a Treasure to our Local Community.

-2-

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☒

Please explain:

The closing of the Mitchellville Post Office was only further the loss of identity of the town, its social network, lower service level

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____Personal needs ☐ _____Banking ☐ _____Employment ☐ _____Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐No ☐

Name: Mitchellville Historical Society c/o Larry Draper
(please print your name)

Address: P.O. Box 22

Telephone number: 615-225-5753 Date: 8-7-2009

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



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August 12, 2009

Mitchellville Historical Society
PO Box 22
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Courteous and helpful service will be provided by personnel at the Portland Post Office and from the carrier. Special assistance will be provided as needed. A community's identity derives from the interest and vitality of its residents and their use of its name.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>1 or 2 times per year</i>
d. Picking up Post Office box mail <i>larger mail</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <i>occasionally</i>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> <i>unknown</i> |
| c. Assisting senior citizens, persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

The city of Mitchellville uses the post office for city notices etc.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____

Personal needs ☐ Walmart

Banking ☐ _____

Employment ☐ _____

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: DARLENE GORD
(please print your name)

Address: 1110 WEST MAIN Portland Tn

Telephone number: 325-9861 Date: 8-12-09

37148

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

Dear Mrs Quirk,

My name is Darlene Goach, I live approx. 2000 feet from the Mitchellville Post Office, but I have a 1110 West Main Street, Portland, Tr. address, which was due to 911 change several years ago. I am 5 1/2 miles from Portland but as you see I have a West Main Street Portland address. Needless to say EMS, sheriff, salemen, UPS, reabtro etc have trouble finding me.

My family has 5 generations that ~~has~~^{have} used or is currently using the Post Office at Mitchellville. It is a valuable asset to our small community.

Everyone in our city limits did not get a survey letter and I believe it is a community post office not just for the 21 po box members that use ^{the} post office.

Our sm town is unique and we feel, we are not the cause of all the loss of funds of the Post office. We are not the reason for a past mistakes,

that has gotten the Postal Service in distress. We are a conservative town, and historically asked very little from our government. We applied for a sewer grant because raw sewage was g leatening down our streets, when it rained, and we ^{also} recieved a small fire dept. grant. Other towns and cities are hoggest about wanting government hand outs, but not us. We make do with what we have. The small amt of change that it would take to leave our post office open is a mere speck to the big picture and closing us down will not solve yalls problems. Where else in the United States is there a post office as small an unique as ours. Name 1 other post office where it is a small historical post office in the front of the building and tobacco is stripped in the back. None

The post office at mitchellville is the last small drop of blood left in our town -

We are incorporated yet we have lost our mitchellville address (due to 911), we have lost our voting precinct.

Our gas hydrants have been taken away, our school was closed, our only store closed and our Post Office is ALL we have left in our tiny town.

If you look up the name Mr. George Coker in your records you will see, if my memory is correct that he worked for the Postal Service for many years and never took a vacation. He was also a ^{very} unique fellow and a treasure to our town. He died from cancer several years ago and is still sorely missed. No other postal service worker made sacrifices or will ever be as dedicated as Mr. George ~~Coker~~ ^{Coker}. Take his acts of kindness and pass it along and help keep our only business open.

Thank you for
your time on
reading this letter.

Sincerely
Darlene Good



DOCKET NO. 37119
ITEM 11
PAGE 33

August 17, 2009

Darlene Goad
1110 West Main
Portland, TN 37148

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Post Offices are reviewed on a case-by-case basis. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP Code in addresses. Meetings may be held at the community center. The community center can also provide a site for residents to gather, socialize, and share information.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- a. Entering permit mailings Yes ☐ No ☒
- b. Resetting/using postage meter Yes ☐ No ☒

Nonpostal Services

- a. Picking up government
forms (such as tax forms) Yes ☐ No ☒
- b. Using for school bus stop Yes ☐ No ☒
- c. Assisting senior citizens,
persons with disabilities, etc. Yes ☐ No ☒

If yes, please explain: _____

- d. Using public bulletin board Yes ☐ No ☒
- e. Other Yes ☐ No ☒

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒No ☐

If yes, which offices:

Franklin & Portland

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐Just as Good ☐No Opinion ☐Worse ☐

Please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

Franklin, Mallard, Portland

Personal needs



Banking

Franklin & Portland

Employment

Franklin

Social needs



5. Do you currently use local businesses in the community?

Yes ☒No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒No ☐

Name: Deborah CASSETTY
(please print your name)

Address: 1315 N. Church St. Portland

Telephone number: 325-4960 Date: 8-9-09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



DOCKET NO. 37119
ITEM 17
PAGE 36

August 12, 2009

Deborah Cassetty
1315 North Church Street
Portland, TN 37148

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in cursive script, appearing to read "Sandra Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|-----------------------------|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|-----------------------------|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____

Personal needs ☐ _____

Banking ☐ _____

Employment ☐ _____

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Parnell Brown
(please print your name)

Address: 1206 N. Ch St Portland, TN 37148

Telephone number 615.325.3141 Date: 8-11-09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

DOCKET NO. 37119
ITEM 17
PAGE 39



August 12, 2009

Parnell Brown
1206 North Church Street
Portland, TN 37148

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: _____

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☒

No ☐

If yes, which offices: PORTLAND

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☐

Please explain: _____

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☒ _____

Personal needs ☒ _____

Banking ☒ _____

Employment ☐ _____

Social needs ☐ _____

5. Do you currently use local businesses in the community?

Yes ☐

No ☒

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name: Dorothy Sweatt
(please print your name)

Address: 350 Woods Ad, Portland

Telephone number: 1-615-325-2452 Date: 8-11-2009

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.



August 17, 2009

Dorothy Sweatt
350 Woods Road
Portland, TN 37148

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "SKQ", with a small mark above the "Q".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|---|--|
| a. Entering permit mailings | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

If yes, please explain: Looking at ads.

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

Rain don't half too pick up every day ~~and~~ less problems with ~~stealing~~ of mail

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping

☒

Portland

Personal needs

☒

" "

Banking

☒

" "

Employment

☒

" "

Social needs

☒

" "

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☒

No ☐

Name:

John Shelton

(please print your name)

Address:

P.O. Box 03 Mitchelle TN. 37119

Telephone number:

Date:

8-10-2009

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

DOCKET NO. 37119

ITEM 77

PAGE 45



August 24, 2009

John Shelton
PO Box 3
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland postmaster.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in cursive script, appearing to read "S. Quick".

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionn

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|-----------------------------|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Nonpostal Services

- | | | |
|--|---|--|
| a. Picking up government
forms (such as tax forms) | Yes <input checked="" type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| e. Other | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

2. Do you use another Post Office during business hours while traveling to or from work, or shopping, or for personal errands?

Yes ☐

No ☒

If yes, list offices: _____

3. If you receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you do not receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain: _____

4. For what of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping ☐ _____

Personal errands ☐ _____

Banking ☐ _____

Employment ☒ _____

Social ☐ _____

5. Do you currently use local businesses in the community?

Yes ☒

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☒

Name: James C. Paulin
(Please print your name)

Address: Box 189 Mitchville, Tn.

Telephone: _____ Date: 9-13-69

3719-0009

Please add additional comments on a separate piece of paper and attach it to this form.
Thank you for the time to complete this questionnaire.

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August 24, 2009

Postal Customer
PO Box 10
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for turning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Quick", written over a horizontal line.

Sandra Quick
Manager, Post Office Operations
811 Royal Way
Nashville, TN 37203-2299-9751

Postal Customer Question

1. Please check the appropriate box to indicate whether you use the Mitchellville Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Picking up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Picking up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified mail, Registered mail, Insured mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other postal services:

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Resetting/using postage meter | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

Nonpostal Services

- | | | |
|--|------------------------------|--|
| a. Picking up government
forms (such as tax forms) | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| b. Using for school bus stop | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| c. Assisting senior citizens,
persons with disabilities, etc. | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

If yes, please explain: _____

- | | | |
|--------------------------------|---|-----------------------------|
| d. Using public bulletin board | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
|--------------------------------|---|-----------------------------|

- | | | |
|----------|---|-----------------------------|
| e. Other | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
|----------|---|-----------------------------|

If yes, please explain: _____



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2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Yes ☐

No ☒

If yes, which offices: _____

3. If you now receive carrier delivery, there will be no change to your delivery service - proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section.

How do you think carrier route delivery service to a rural mailbox near your home would compare with your present service?

Better ☐

Just as Good ☐

No Opinion ☐

Worse ☒

Please explain:

We used carrier delivery many years ago. Continual mail box vandalism made delivery uncertain and required us to replace boxes several times a year.

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

Shopping



Franklin Ky

Personal needs



Franklin Ky

Banking



Portland, TN

Employment



retired

Social needs



Franklin Ky

5. Do you currently use local businesses in the community?

Yes ☐

No ☐

If yes, would you continue to use them if the Post Office is discontinued?

Yes ☐

No ☐

Name:

Richard W Cummings

(please print your name)

Address:

PO Box 14 Mitchellville TN 37119

Telephone number

(615) 325-2170

Date:

11 Aug 09

Please add any additional comments on a separate piece of paper and attach it to this form.
Thank you for taking the time to complete this questionnaire.

It is my understanding that the Mitchellville Post Office is one of the oldest in the state. It is about the only community gathering place left in the tiny city. I expect that when the new exit ramps are constructed on I-65 in about 5 years, that the community will grow and change for better or worse and more postal services will be required. I request that the facility remain open until that time and be re-evaluated after that point.

Richard W. Cummings
Richard W. Cummings



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August 24, 2009

Richard W. Cummings
PO Box 14
Mitchellville, TN 37119

Dear Postal Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Mitchellville Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

Verification with the Postal Inspection Service revealed very few recent reports of mail theft or vandalism in the area. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

If it is determined that a discontinuance of the Mitchellville Post Office should be pursued, a formal proposal will be posted in the Mitchellville and Portland Post Offices at a later date. If you have additional questions or comments, please feel free to contact Sandra Quick at 615-885-9109.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. Quick", written over the printed name.

Sandra Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Postal Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the Mitchellville Post Office on 07-29-2009. Additionally, questionnaires were available at the Mitchellville Post Office to walk-in retail customers during the survey period.

A. Number of Questionnaires

Total questionnaires distributed	24
Favorable to proposal	
Unfavorable to proposal	10
Expressing no opinion	6
Total questionnaires received	16

B. Postal Concerns

The following postal concerns were expressed:

1. **Concern:** Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service.

2. **Concern:** Customers were concerned about the loss of a gathering place and an information center.

Response: Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

3. **Concern:** Customers were concerned about having to travel to another Post Office for service.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

4. **Concern:** Customers were concerned about mail security.

Response: Verification with the Postal Inspection Service and local law enforcement officials revealed very few recent reports of mail theft or vandalism in the area.

5. **Concern:** Customers expressed concern for those customers able to Portland to pick up their mail.

Response: Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customer's residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland Postmaster.

6. **Concern:** The time of day the mail would be delivered.

Response: The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

7. **Concern:** Afraid the community would lose their identity.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name.

8. **Concern:** Customers were concerned about senior citizens and persons with disabilities.

Response: Courteous and helpful service will be provided by personnel at the Portland Post Office and from the carrier. Special assistance will be provided as needed.

9. **Concern:** The loss of a gathering place.

Response: The community center can also provide a site for residents to gather, socialize, and share information.

10. **Concern:** Customers asked why their Post Office was being reviewed.

Response: Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.



Community Meeting Roster

Postal Service Representatives (Names and Titles):

Date: 08/11/2009

Sandra Quick MPOO

Time: 5:00PM

Becky Pursley PO Review Coordinator Ed Shear

Fred Peterson - Mgr of OPS

Beth Burnett - Communications

Total Number of Customers Present: 20 Place: General Baptist Church

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

I live
in the
city limits
of Mitchell
ville

Name	Mailing Address (optional)	ZIP Code	Phone Number
Martha Anderson	1009 West Main St Mitchellville TN	37119	775-5969
Ivan Brown			
Joyce Newgould			
Dorlene Soad	1110 West Main Portland	37148	615-325-9861
Tankin Wilson			
Richard Cumer			
Kathy Cumer			
Carol Draper	P.O. Box 11 Mitchellville	37119	
Sara McAnally	403 Coker Ford Rd	37148	
Rep. Mike McDonald	1695 A.B. WADE RD.	37148	
Darryl Draper	P.O. Box 11 Mitchellville	37119	
Ann Walter	581 Hwy 259	37148	
Uta Holsby	112 Regent	37148	
Berry Baker	1206 N. Ch. St.	37148	
Donell Brown	1206 N. Ch. St.		
Barbara Canada	1108 E. Main St	37148	
Wade Cannon	671 Hwy 259	37148	



Community Meeting Roster

Postal Service Representatives (Names and Titles):

Date: 08/11/2009

Sandra Quick MPOO

Time: 5:00PM

Becky Pursley PO Review Coordinator

Total Number of Customers Present: _____ Place: General Baptist Church

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

[illegible]

Community Meeting Analysis

Postal Concerns

1. Concern: The people of the community expressed concern over keeping the PO in Mitchellville what could they do to maintain it?

Response: Explained the drop of mail volume and window transactions that has occurred with in the Postal Service and at the Mitchellville PO.

2. Concern: If the study of discontinuance is pursued will the blue collection box be maintained in Mitchellville?

Response: Yes the collection box can be maintained in Mitchellville.

3. Concern: The customers felt the lack of hours the PO was opened has caused a decrease in window transactions.

Response: It was explained the reason for the reduced hours was because of the lack of mail volume and window transactions that occur at the Mitchellville PO.

4. Concern: What provisions would be made for the people of Mitchellville who cannot read or write?

Response: Services offered at Mitchellville will be made available at the Portland PO and from the carrier.

5. Concern: Security of the NDCBU's

Response: There are regular intervals of checking and maintaining boxes in place with the Portland PO. Maintenance of the NDCBU's is maintained by the USPS.

6. Concern: The Mitchellville PO is the glue that holds the community together.

Response: Residents may continue to meet informally, socialize, and share information at the churches, community center, and other residences in town.

7. Concern: PO is with in walking distance of the residents in Mitchellville.

Response: Everyone cannot have a PO with in walking distance of their home.

8. Concern: Who makes the final determination in the decision of Mitchellville?

Response: Headquarter will review all the information about the Mitchellville PO along with the PRC.



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August 28, 2009

Memo to the Record

There were no petitions received.

Becky Pursley
PO Review Coordinator



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August 28, 2009

Memo to the Record

There were no Congressional inquiries received.

Becky Pursley
PO Review Coordinator



PROPOSAL CHECKLIST

Section I Responsiveness to Community Postal Needs

- ☒ Tell what we are doing and why.
- ☒ Is reason for discontinuance justified and documented in the record?
- ☐ N/A If suspended, what type of alternate service customers are now receiving?
- ☒ Reason for vacancy and information on postmaster/OIC
- ☒ Number of customers and type of service they received and will receive.
- ☒ Hours of service, daily window transaction average, number of permit mailers, and postage meter users.
- ☒ Last three fiscal years of revenue and revenue units.
- ☒ Decline in service workload/reduction in EAS level, if appropriate.
- ☒ Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.
- ☒ Administrative/emanating office – office level, miles away, hours of service, number of Post Office boxes available.
- ☒ If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.
- ☒ Preproposal activities – questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned.
- ☒ List customer concerns and Postal Service responses.
- ☒ Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.
- ☒ Information on petitions and congressional inquiries included with Postal Service responses.
- ☒ Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.
- ☐ N/A
- ☒ Advantages and disadvantages of proposed alternate service.
- ☒ Any other pertinent information concerning postal needs.

Section II Effect on the Community

- ☒ Brief background of area, community government, population, etc.
- ☒ Number of businesses, religious institutions, schools, local government offices, social organizations, etc.
- ☒ Was Post Office used as meeting place?
- ☒ Was Post Office a shelter for bus stop?
- ☒ Did Post Office have a public bulletin board?

- ☒ Were government forms available at the Post Office?
- ☒ Did Post Office provide assistance to senior citizens, persons with disabilities, etc.?
- ☒ What is the historical value of office?
- ☒ Is an address change necessary?
- ☒ Will the community identity be preserved?
- ☒ What are the growth trends (flat, up, down)?
- ☒ Any other nonpostal items identified.

Section III Effect on Employees

- ☒ Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV Economic Savings

- ☒ A statement of annual savings includes a breakdown as follows:

Postmaster minimum salary	EAS - 55	\$ 24,482.00
Fringe benefits 33.5%	EPM	8,201.47
Rental costs, excluding utilities		3,000.00
Total annual costs		\$ 36,283.00
Less estimated cost of replacement service		- 0
Total annual savings		\$ 36,283.00

One-time expense for installation of CBUs and parcel lockers \$ 1299.54

- ☒ Is postmaster salary based on the minimum salary?
- ☒ Does postmaster salary reflect the current office evaluation?

Section V Other Factors

- ☒ The Postal Service has identified no other factors for consideration (if appropriate).
- ☒ List other factors as appropriate.
- ☒ Other factors when replacement service is a CPO.



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Section VI Summary

✓

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII Notices

✓

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist completed by:

Becky Pivoley
(Investigative Coordinator)

Date:

08/28/2009

Reviewed and certified by:

Becky Pivoley
(District Post Office Review Coordinator)

Date

08/28/2009

September 1, 2009

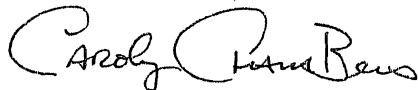
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PAGE 1
COPY FOR YOUR INFORMATION

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the Mitchellville Post Office
Docket No. 37119

This is to advise you that on September 17, 2009, I will post for public comment a proposal to close the Mitchellville Post Office in Sumner, Congressional District No. 6.

If you have any questions, please call Becky Pursley, PO Review Coordinator at 931-728-8546 or Sandra Quick, MPOO at 615-885-9109.



District Manager
Customer Service and Sales
Tennessee District

cc: Manager, Customer Service Operations

Enclosures: Form 4920
Proposal



September 1, 2009

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
the Mitchellville, TN Proposal
Docket No. 37119

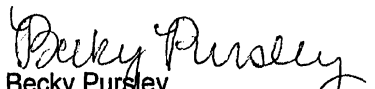
Please post the enclosed proposal to close the Mitchellville Post Office in the lobby. The proposal must be posted in a prominent place from September 17, 2009 through close of business on November 16, 2009. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in *Administrative Support Manual*, Section 352.6. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at 931-728-8546.


Becky Purseley
Post Office Review Coordinator
TN District

Enclosures: Proposal
Invitation for Comments
Comment Forms
Official Record

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Date of Posting: _____

Date of Removal: _____

UNITED STATES POSTAL SERVICE

Invitation for Comments on the Proposal to Close

the Mitchellville Post Office

and Continue to Provide Rural Route Service

To the customers of the Mitchellville Post Office:

The Postal Service is considering the closing of the Mitchellville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from September 17, 2009 through November 16, 2009 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information — favorable or unfavorable — regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Mitchellville and Portland Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

Becky Pursley
1601 Hillsboro Blvd.
Manchester, TN 37355-9998

For more information you may call Becky Pursley PO Review Coordinator at 931-728-8546 or write to the above address.

Thank you for your assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "S. Quick".

Sandra K. Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

DOCKET NO. 37119
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PAGE 1

DATE OF POSTING: _____

DATE OF REMOVAL: _____

PROPOSAL TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND CONTINUE TO PROVIDE
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Mitchellville, TN, Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away. Customers wishing to maintain their current PO Box number and Mitchellville for the last line of the address would be provided a NDCBU unit provided by the Postal Service.

The postmaster was promoted on June 25, 2005. A non-career PMR from a neighboring office was installed as the temporary officer-in-charge (OIC).

Workload at the Mitchellville Post Office has seen a drastic decline in mail volume along with retail revenue; however, the small number of customers served and minimal number of daily transactions conducted, indicates that rural route delivery to a NDCBU unit will continue to provide a maximum degree of effective and regular service to the Mitchellville community.

The Mitchellville Post Office, an EPM-55 level office, provides service 22 hours a week from 9:00am to 11:00am and 12:00pm to 2:00pm, Monday through Friday, and 1:00pm to 3:00pm on Saturday to 18 Post Office box and eight general delivery customers. Retail services include the sale of stamps, stamped paper, and money orders; special services such as Registered, Certified, Insured, Delivery Confirmation, Signature Confirmation, COD, and Express Mail; and the acceptance and dispatch of all classes of mail. Daily retail window transactions average six. Office receipts for the last three years were: \$9680.00 (26 revenue units) in FY2008; \$8566.00 (24 revenue units) in FY 2007; and \$7698.21 (22 revenue units) in FY2006. There are no permit mailers or postage meter customers.

When this proposal is implemented, delivery and retail services will be provided by rural delivery emanating from the Portland Post Office, an EAS-20 level office. Window service hours at Portland are from 8:00am to 4:30pm, Monday through Friday, and 9:00am to 12:00pm on Saturday. There are 311 Post Office boxes available.

On August 11, 2009, representatives from the Postal Service were available at Mitchellville General Baptist Church to answer questions and provide information to customers. Twenty customers attended the meeting.

On June 29, 2009, 26 questionnaires were distributed to delivery customers of the Mitchellville Post Office. Questionnaires were also available over the counter for retail customers at Mitchellville. Sixteen questionnaires were returned. Ten unfavorable and six expressed no opinion regarding the proposed alternate service.

There were no congressional inquiries or petitions received.

The following postal concerns were expressed on the returned questionnaires, at the community meeting, and from customer letters.

Concern: Shipping of eBay packages was also a concern.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

Concern: The community's loss of identity.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name.

-2-

Concern: The people of the community expressed concern over keeping the Post Office in Mitchellville and what could they do to maintain it?

Response: Explained the drop of mail volume and window transactions that has occurred within the Postal Service and at the Mitchellville Post Office.

Concern: If the study of discontinuance is pursued will the blue collection box be maintained in Mitchellville?

Response: Yes the collection box can be maintained in Mitchellville.

Concern: The customers felt the lack of hours the Post Office was opened has caused a decrease in window transactions.

Response: It was explained the reason for the reduced hours was because of the lack of mail volume and window transactions that occur at the Mitchellville Post Office.

Concern: Security of the NDCBU's

Response: There are regular intervals of checking and maintaining boxes in place with the Portland PO. Maintenance of the NDCBU's is maintained by the USPS.

Concern: The Mitchellville PO is the glue that holds the community together.

Response: Residents may continue to meet informally, socialize, and share information at the churches, community center, and other residences in town.

Concern: Who makes the final determination in the decision of Mitchellville?

Response: Headquarters and the PRC will review all the information concerning the Mitchellville PO and they will make the final determination.

Concern: Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service.

Concern: Customers were concerned about having to travel to another Post Office for service.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

Concern: Customers were concerned about mail security.

Response: Verification with the Postal Inspection Service and local law enforcement officials revealed very few recent reports of mail theft or vandalism in the area.

Concern: Customers expressed concern for those customers with disabilities who are not able to Portland to pick up their mail.

Response: Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customer's residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an

extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland Postmaster.

Concern: The time of day the mail would be delivered.

Response: The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

Concern: Customers asked why their Post Office was being reviewed.

Response: Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Some advantages of a carrier service proposal are:

1. Carrier delivery service is beneficial to some senior citizens, the handicapped, and working people since customers will no longer need to travel to the Post Office to pick up their mail.
2. The carrier provides retail services, alleviating the need to go to the Post Office. *Stamps by Mail* order forms are provided for customer convenience.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
5. Customers opting for carrier service will no longer have to pay Post Office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages to a carrier service proposal are:

1. The loss of a retail outlet and a postmaster position in the community.
2. Need to meet the carrier at the mailbox to transact business. However, it is not necessary to be present to conduct most postal transactions.
3. Customers who want Post Office box service at the Portland Post Office will experience a Post Office box fee increase. However, free service is available through carrier delivery.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Mitchellville is an incorporated rural community located in Sumner County. The community is administered politically by a city form of government. Police protection is provided by Sumner County Sheriff. Fire protection is provided by Mitchellville Volunteer Fire Department. The community is comprised of retired people, farmers, and those who commute to work at nearby communities and work in local businesses.

There are three religious institutions in the community. Businesses include: Brown Heating and Air Conditioning, The Wood Shop, and MSG Supply. Residents travel to nearby communities for other supplies and services.

Non-postal services provided at the Mitchellville Post Office will be available at the Portland Post Office. Government forms normally provided by the Post Office will also be available at the Portland Post Office or by contacting your local government agency.

There were no non-postal concerns expressed on the returned questionnaires or at the community meeting.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

To help preserve community identity, the community's name and the ZIP Code will be retained in the mailing address. It will continue to be listed in the *National Five-Digit ZIP Code and Post Office Directory*.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster was promoted on June 25, 2005. The non-career OIC will return to her position as a PMR at a neighboring office. No other postal employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$36,283.00 with a breakdown as follows:

Postmaster Salary (EPM-55, Minimum)	\$24,482.00
Fringe Benefits @33.5%	8201.47
Rental Costs, Excluding Utilities	<u>+3600.00</u>
Total Annual Costs	36,283.00
Less Annual Cost of Replacement Service	<u>-0</u>
Total Annual Savings	\$36,283.00

A one-time expense of \$1299.54 will be incurred for installation of NDCBUs and parcel lockers. Rural delivery from Portland already serves this area so there is no cost for replacement service.

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Mitchellville, TN, Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away. Customers wishing to maintain there current PO Box number and Mitchellville for the last line of the address would have access to a NDCBU unit provided by the Postal Service.

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Carrier service will continue to provide effective and regular service to the community. There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. To help preserve community identity, the community name and the ZIP Code will be retained in the mailing address. The Postal Service will save an estimated \$36,283.00 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most postal transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

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J. K. Q.
Manager, Post Office Operations

8-26-09
Date

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IF CHANGES ARE NECESSARY, PLEASE CONTACT THE FOLLOWING PERSON AND ADVISE WHAT CHANGES ARE NEEDED.

NAME: Becky Pursley

ADDRESS: 1601 Hillsboro Blvd.
Manchester, TN 37355

TELEPHONE: 931-728-8546



UNITED STATES
POSTAL SERVICE

DOCKET NO. 37119
ITEM 20
PAGE 1

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Name of Postal Customer

Signature of Postal Customer

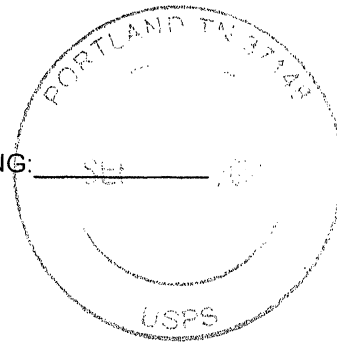
Mailing Address

City, State, and ZIP Code

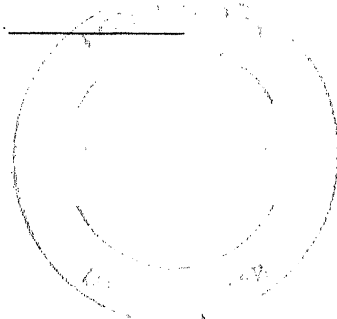
Date

DOCKET NO. 37119
ITEM 29
PAGE 1

DATE OF POSTING: SEP 10



DATE OF REMOVAL: SEP 10



PROPOSAL TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND CONTINUE TO PROVIDE
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Mitchellville, TN, Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away. Customers wishing to maintain their current PO Box number and Mitchellville for the last line of the address would be provided a NDCBU unit provided by the Postal Service.

The postmaster was promoted on June 25, 2005. A non-career PMR from a neighboring office was installed as the temporary officer-in-charge (OIC).

Workload at the Mitchellville Post Office has seen a drastic decline in mail volume along with retail revenue; however, the small number of customers served and minimal number of daily transactions conducted, indicates that rural route delivery to a NDCBU unit will continue to provide a maximum degree of effective and regular service to the Mitchellville community.

The Mitchellville Post Office, an EPM-55 level office, provides service 22 hours a week from 9:00am to 11:00am and 12:00pm to 2:00pm, Monday through Friday, and 1:00pm to 3:00pm on Saturday to 18 Post Office box and eight general delivery customers. Retail services include the sale of stamps, stamped paper, and money orders; special services such as Registered, Certified, Insured, Delivery Confirmation, Signature Confirmation, COD, and Express Mail; and the acceptance and dispatch of all classes of mail. Daily retail window transactions average six. Office receipts for the last three years were: \$9680.00 (26 revenue units) in FY2008; \$8566.00 (24 revenue units) in FY 2007; and \$7698.21 (22 revenue units) in FY2006. There are no permit mailers or postage meter customers.

When this proposal is implemented, delivery and retail services will be provided by rural delivery emanating from the Portland Post Office, an EAS-20 level office. Window service hours at Portland are from 8:00am to 4:30pm, Monday through Friday, and 9:00am to 12:00pm on Saturday. There are 311 Post Office boxes available.

On August 11, 2009, representatives from the Postal Service were available at Mitchellville General Baptist Church to answer questions and provide information to customers. Twenty customers attended the meeting.

On June 29, 2009, 26 questionnaires were distributed to delivery customers of the Mitchellville Post Office. Questionnaires were also available over the counter for retail customers at Mitchellville. Sixteen questionnaires were returned. Ten unfavorable and six expressed no opinion regarding the proposed alternate service.

There were no congressional inquiries or petitions received.

The following postal concerns were expressed on the returned questionnaires, at the community meeting, and from customer letters.

Concern: Shipping of eBay packages was also a concern.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

Concern: The community's loss of identity.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name.

-2-

Concern: The people of the community expressed concern over keeping the Post Office in Mitchellville and what could they do to maintain it?

Response: Explained the drop of mail volume and window transactions that has occurred within the Postal Service and at the Mitchellville Post Office.

Concern: If the study of discontinuance is pursued will the blue collection box be maintained in Mitchellville?

Response: Yes the collection box can be maintained in Mitchellville.

Concern: The customers felt the lack of hours the Post Office was opened has caused a decrease in window transactions.

Response: It was explained the reason for the reduced hours was because of the lack of mail volume and window transactions that occur at the Mitchellville Post Office.

Concern: Security of the NDCBU's

Response: There are regular intervals of checking and maintaining boxes in place with the Portland PO. Maintenance of the NDCBU's is maintained by the USPS.

Concern: The Mitchellville PO is the glue that holds the community together.

Response: Residents may continue to meet informally, socialize, and share information at the churches, community center, and other residences in town.

Concern: Who makes the final determination in the decision of Mitchellville?

Response: Headquarters and the PRC will review all the information concerning the Mitchellville PO and they will make the final determination.

Concern: Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service.

Concern: Customers were concerned about having to travel to another Post Office for service.

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Concern: Customers were concerned about mail security.

Response: Verification with the Postal Inspection Service and local law enforcement officials revealed very few recent reports of mail theft or vandalism in the area.

Concern: Customers expressed concern for those customers with disabilities who are not able to Portland to pick up their mail.

Response: Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customer's residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an

extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland Postmaster.

Concern: The time of day the mail would be delivered.

Response: The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

Concern: Customers asked why their Post Office was being reviewed.

Response: Post offices are reviewed on a case-by basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Some advantages of a carrier service proposal are:

1. Carrier delivery service is beneficial to some senior citizens, the handicapped, and working people since customers will no longer need to travel to the Post Office to pick up their mail.
2. The carrier provides retail services, alleviating the need to go to the Post Office. *Stamps by Mail* order forms are provided for customer convenience.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
5. Customers opting for carrier service will no longer have to pay Post Office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages to a carrier service proposal are:

1. The loss of a retail outlet and a postmaster position in the community.
2. Need to meet the carrier at the mailbox to transact business. However, it is not necessary to be present to conduct most postal transactions.
3. Customers who want Post Office box service at the Portland Post Office will experience a Post Office box fee increase. However, free service is available through carrier delivery.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Mitchellville is an incorporated rural community located in Sumner County. The community is administered politically by a city form of government. Police protection is provided by Sumner County Sheriff. Fire protection is provided by Mitchellville Volunteer Fire Department. The community is comprised of retired people, farmers, and those who commute to work at nearby communities and work in local businesses.

There are three religious institutions in the community. Businesses include: Brown Heating and Air Conditioning, The Wood Shop, and MSG Supply. Residents travel to nearby communities for other supplies and services.

-4-

Non-postal services provided at the Mitchellville Post Office will be available at the Portland Post Office. Government forms normally provided by the Post Office will also be available at the Portland Post Office or by contacting your local government agency.

There were no non-postal concerns expressed on the returned questionnaires or at the community meeting.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

To help preserve community identity, the community's name and the ZIP Code will be retained in the mailing address. It will continue to be listed in the *National Five-Digit ZIP Code and Post Office Directory*.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster was promoted on June 25, 2005. The non-career OIC will return to her position as a PMR at a neighboring office. No other postal employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$36,283.00 with a breakdown as follows:

Postmaster Salary (EPM-55, Minimum)	\$24,482.00
Fringe Benefits @33.5%	8201.47
Rental Costs, Excluding Utilities	<u>+3600.00</u>
Total Annual Costs	36,283.00
Less Annual Cost of Replacement Service	<u>-0</u>
Total Annual Savings	\$36,283.00

A one-time expense of \$1299.54 will be incurred for installation of NDCBUs and parcel lockers. Rural delivery from Portland already serves this area so there is no cost for replacement service

V. OTHER FACTORS

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Manager, Post Office Operations

8-26-09
Date

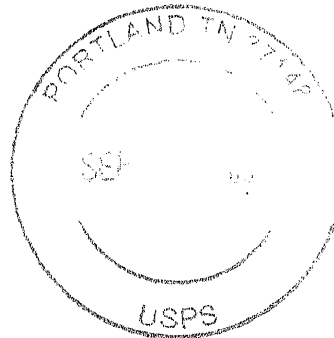
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NAME: Becky Pursley
ADDRESS: 1601 Hillsboro Blvd.
Manchester, TN 37355

TELEPHONE: 931-728-8546

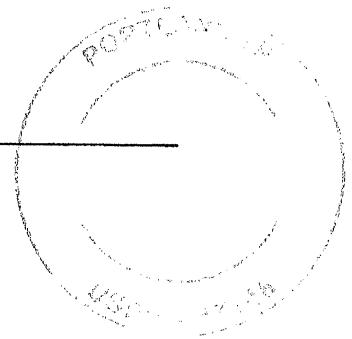
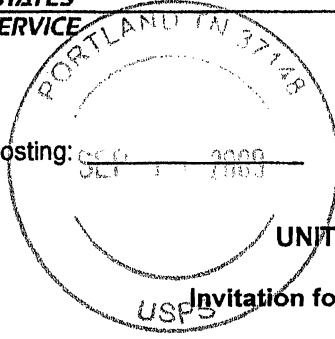
431-728-0624





Date of Posting: SEP 17 2009

Date of Removal: _____



UNITED STATES POSTAL SERVICE

Invitation for Comments on the Proposal to Close

the Mitchellville Post Office

and Continue to Provide Rural Route Service

To the customers of the Mitchellville Post Office:

The Postal Service is considering the closing of the Mitchellville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from September 17, 2009 through November 16, 2009 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information — favorable or unfavorable — regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Mitchellville and Portland Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

Becky Pursley
1601 Hillsboro Blvd.
Manchester, TN 37355-9998

For more information you may call Becky Pursley PO Review Coordinator at 931-728-8546 or write to the above address.

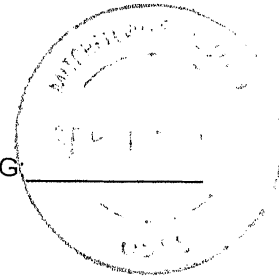
Thank you for your assistance.

Sincerely,

Sandra K. Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

DOCKET NO. 37119
ITEM 29
PAGE 9

DATE OF POSTING



DATE OF REMOVAL



PROPOSAL TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND CONTINUE TO PROVIDE
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

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-2-

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Handwritten calculations:
 15013.00
 5029.00
 3600.00
 23642.00
 2300.00
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8-26-09
Date

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NAME: Becky Pursley

ADDRESS: 1601 Hillsboro Blvd.

Manchester, TN 37355

TELEPHONE: 931-728-8546

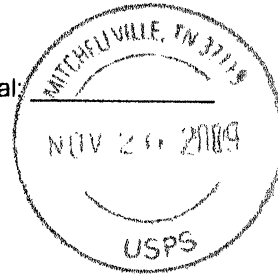
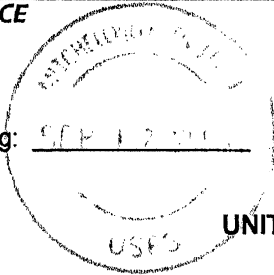
931-728-0666



 **UNITED STATES
POSTAL SERVICE**

Date of Posting: SEP 17 2009

Date of Removal: NOV 26 2009



UNITED STATES POSTAL SERVICE

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and Continue to Provide Rural Route Service

To the customers of the Mitchellville Post Office:

The Postal Service is considering the closing of the Mitchellville Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from September 17, 2009 through November 16, 2009 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information — favorable or unfavorable — regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Mitchellville and Portland Post Offices. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.


Please return the comment form to:

Becky Pursley
1601 Hillsboro Blvd.
Manchester, TN 37355-9998

For more information you may call Becky Pursley PO Review Coordinator at 931-728-8546 or write to the above address.

Thank you for your assistance.

Sincerely,



Sandra K. Quick
Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751



**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date: November 20, 2009

Postal Customers of the Mitchellville Post Office:

The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Mitchellville Post Office, which was posted September 17, 2009 through November 20, 2009. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Mitchellville Post Office who disagrees will have the right to appeal that decision to the Postal Rate Commission in Washington, D.C.

A handwritten signature in cursive script that reads "MWhite".

Marty White
Manager Post Office Operations
525 Royal Parkway
Nashville, TN 37230-9761



Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

Being Able to buy stamps, mo, send packages
buy other usps services and goods
getting mail in a timely fashion.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

would loose all of the above mentioned
services, loose our communities self
worth and id.

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

been in this community since 1963
and there has always been a usps
here, it needs to stay here, Retired,
Disabled and elderly would have to go to

Name of Postal Customer

Cory Jennings

Signature of Postal Customer

Mailing Address

PO Box 4

City, State, and ZIP Code

Mitchellville TN 37119

Date

11/17/09

Portland for
above services
making the
closing a real
hardship on
them.



DOCKET NO. 37119
ITEM 31
PAGE 2

FILE COPY

November 23, 2009

Corey Denning
PO Box 4
Mitchellville, TN 37119

Dear Mr. Denning:

Thank you for taking the time to submit your comments on the proposal to close the Mitchellville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

I realize that with change there is always concern. However, we are confident that rural service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Becky Pursley PO Review Coordinator, of my staff. She can be reached at 931-728-0666.

Sincerely,

A handwritten signature in cursive script, appearing to read "M. White".

Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751



Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community. *Mitchellville is approx 5 miles from Portland. We are a rural community with many senior citizens and driving into Portland is so inconvenient to them.*

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal. *The Mitchellville post office is unique. Where else in the United States of America, can you find such a small quaint post office as ours. It is the oldest post office in our county and it is very small. It is a post office in front and in the winter tobacco is shipped in the back. When you enter our small post office you can*

Darlene J. L. Loach
Name of Postal Customer Signature of Postal Customer

1110 West Main St
Mailing Address

Portland Tenn 37148 11-17-09
City, State, and ZIP Code Date

*I live in the city limits of Mitchellville
and I am approx 5 miles from Portland,
but as you see I have a west main Portland address.*

Classic Americana. Our post office is a lot
The owner has stated that he would not even charge rent on it
being if you were to chose to leave it open.

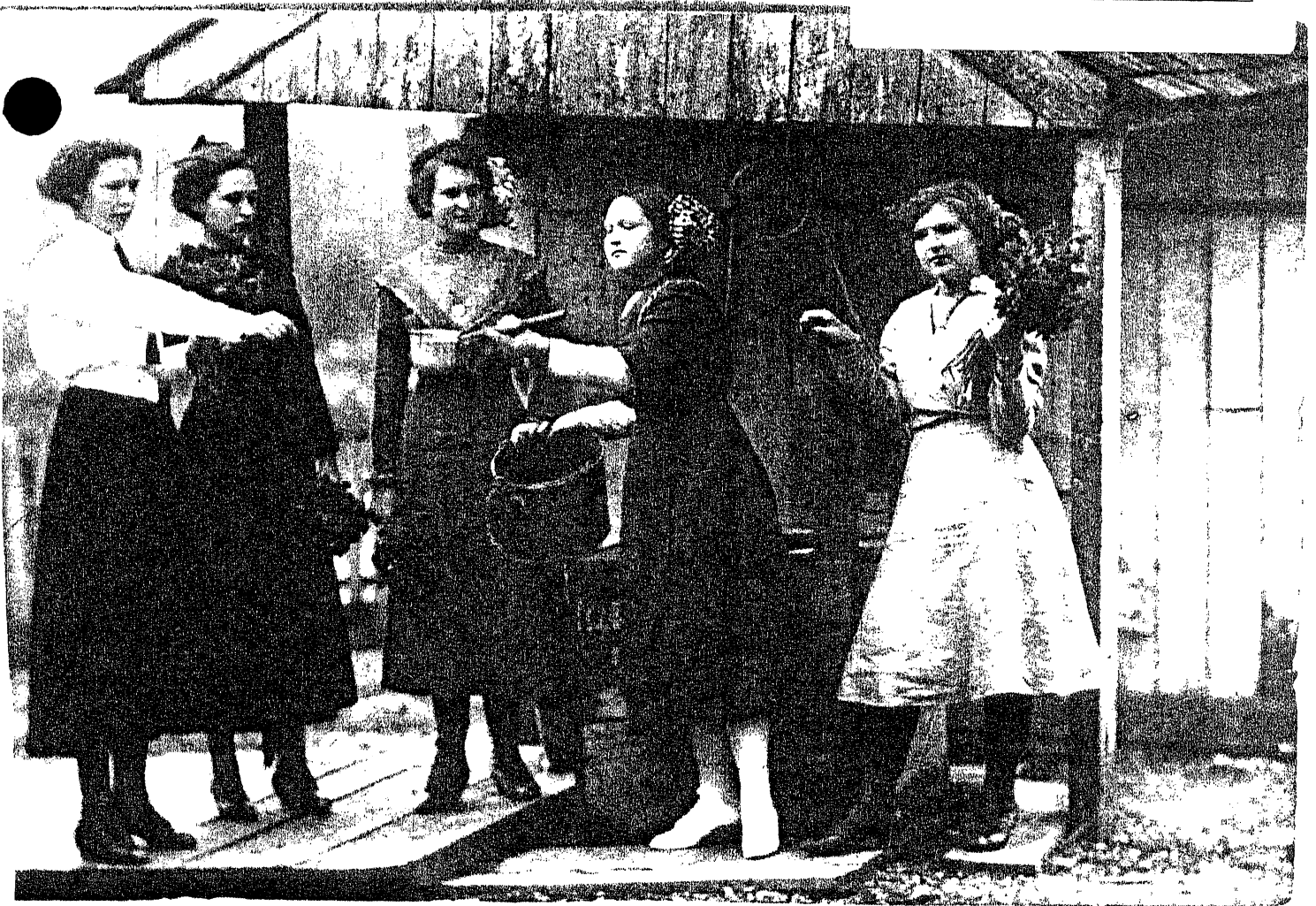
If you check the records I believe you will find that 1 of our
post masters NEVER took his vacation time. His name was Mr George
Coker and he was one of the most dedicated postal workers ever. He may
took his vacation's pay, but I am certain he never took his time,

Our small town was hit by a devastating tornado in 1954 or
in school was destroyed and eventually closed. When the school closed
our small town dried up. Our general store closed, feed & seed closed.
and today there are no businesses on main street.

The city of Portland removed our fire hydrants several
years ago. Then our small voting precinct was moved into
Portland. Our previous little post office is ALL we have left in our town.
The citizens of the Mitchellville community has only 2 times asked for a ^{federal} grant
The 1st was to buy a fire engine for our area and the second was
a sewer grant. Some towns are hogish about asking for a lot of
frivolous things. Not Mitchellville. We are a farming community that believe
in working, by the "sweat of your brow" and a honest days work for a
honest days pay.

My family has 5 generations that have patronized the
Mitchellville post office. Many families around can say the same.

Our previous post office is not the reason the United States Postal
Service is in financial distress. Things like building huge multi million
dollar building and all checks with few balances is the root of the problem.
We did not contribute to the big problems. Thank you for your consideration
and time.



The above picture was taken by Crabtree photography studio which use to reside in Mitchellville. The picture is of the first post office in Mitchellville.



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PAGE 6

November 23, 2009

FILE COPY

Darlene Goad
110 West Main Street
Portland, TN 37148

Dear Ms. Goad:

Thank you for taking the time to submit your comments on the proposal to close the Mitchellville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

I realize that with change there is always concern. However, we are confident that rural service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Becky Pursley PO Review Coordinator, of my staff. She can be reached at 931-728-0666.

Sincerely,

Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751



DOCKET NO. 37119
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PAGE 7

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

As the OIC I've listened to comments voiced by the Postal Patrons and their statements reflect the statements made in a letter on page 30 of the proposal sent by one of the residents.

Everyone is concerned that this will hasten the demise of the town as they know it.

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Evelyn F. Dangerfield, oic.
Name of Postal Customer

Evelyn F. Dangerfield
Signature of Postal Customer

PO Box 193
Mailing Address

Orlinda TN 37141
City, State, and ZIP Code

17-16-09
Date



DOCKET NO. 37119
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PAGE 8

FILE COPY

November 23, 2009

Evelyn Dangerfield
PO Box 193
Orlinda, TN 37141

Dear Ms. Dangerfield:

Thank you for taking the time to submit your comments on the proposal to close the Mitchellville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

I realize that with change there is always concern. However, we are confident that rural service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Becky Pursley PO Review Coordinator, of my staff. She can be reached at 931-728-0666.

Sincerely,

Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751



DOCKET NO. 37119
I ITEM 31
I PAGE 9
P

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

It will cause residents to have to travel longer distances for service.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Will cause town to lose incorporation status

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

We need to preserve

Name of Postal Customer

Signature of Postal Customer

James Goodman
105 A Fireside Drive

Mailing Address

Portland, TN 37148

City, State, and ZIP Code

10/31/09
Date



DOCKET NO. 37119
I ITEM 31
I PAGE 10
P

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the Mitchellville Post Office.

- I. **Effect on Your Postal Services** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

It will cause residents to have to travel longer distances for service.

- II. **Effect on Your Community** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

Will cause town to lose incorporation status

- III. **Other Comments** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

We need to preserve

Name of Postal Customer

Signature of Postal Customer

105 A Fireside Drive

Mailing Address

Portland, IN 37148

City, State, and ZIP Code

10/31/09

Date



DOCKET NO. 37119
ITEM 31
PAGE 11

December 02, 2009

James Goodman
105 A Fireside Drive
Portland, TN 37148

Dear Mr. Goodman:

Thank you for taking the time to submit your comments on the proposal to close the Mitchellville Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. The incorporated status of a town has no bearing on its requirements for postal services.

I realize that with change there is always concern. However, we are confident that rural service will continue to provide you with effective and regular service. If you have questions or further comments concerning this change in service, please feel free to contact Becky Pursley PO Review Coordinator, of my staff. She can be reached at 931-728-0666.

Sincerely,

Manager, Post Office Operations
811 Royal Parkway
Nashville, TN 37229-9751

Analysis of 60-Day Posting Comments**A.** Number of comments returned:

Favorable comments: _____

Unfavorable comments: 4

No opinion expressed: _____

Total comments returned: 4**B.** The following postal concerns were expressed:

1. Concern: It would take longer travel time to go to Portland.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox.

The following nonpostal concerns were expressed:

1. Concern: It would cause the town to lose its incorporation status.

Response: The incorporated status of a town has no bearing on its requirements for postal services.

2. Concern: The need to preserve the community.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

3. Concern: Concern that this will hasten the demise of the town as they know it.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

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DATE OF POSTING: _____

DATE OF REMOVAL: _____

REVISED PROPOSAL TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND CONTINUE TO PROVIDE
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Mitchellville, TN, Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away. Customers wishing to maintain their current PO Box number and Mitchellville for the last line of the address would be provided a NDCBU unit provided by the Postal Service.

The postmaster was promoted on June 25, 2005. A non-career PMR from a neighboring office was installed as the temporary officer-in-charge (OIC).

Workload at the Mitchellville Post Office has seen a drastic decline in mail volume along with retail revenue; however, the small number of customers served and minimal number of daily transactions conducted, indicates that rural route delivery to a NDCBU unit will continue to provide a maximum degree of effective and regular service to the Mitchellville community.

The Mitchellville Post Office, an EPM-55 level office, provides service 22 hours a week from 9:00am to 11:00am and 12:00pm to 2:00pm, Monday through Friday, and 1:00pm to 3:00pm on Saturday to 18 Post Office box and eight general delivery customers. Retail services include the sale of stamps, stamped paper, and money orders; special services such as Registered, Certified, Insured, Delivery Confirmation, Signature Confirmation, COD, and Express Mail; and the acceptance and dispatch of all classes of mail. Daily retail window transactions average six. Office receipts for the last three years were: \$9680.00 (26 revenue units) in FY2008; \$8566.00 (24 revenue units) in FY 2007; and \$7698.21 (22 revenue units) in FY2006. There are no permit mailers or postage meter customers.

When this proposal is implemented, delivery and retail services will be provided by rural delivery emanating from the Portland Post Office, an EAS-20 level office. Window service hours at Portland are from 8:00am to 4:30pm, Monday through Friday, and 9:00am to 12:00pm on Saturday. There are 311 Post Office boxes available.

On August 11, 2009, representatives from the Postal Service were available at Mitchellville General Baptist Church to answer questions and provide information to customers. Twenty customers attended the meeting.

On June 29, 2009, 26 questionnaires were distributed to delivery customers of the Mitchellville Post Office. Questionnaires were also available over the counter for retail customers at Mitchellville. Sixteen questionnaires were returned. Ten unfavorable and six expressed no opinion regarding the proposed alternate service.

There were no congressional inquiries or petitions received.

The following postal concerns were expressed on the returned questionnaires, at the community meeting, and from customer letters.

Concern: Shipping of eBay packages was a concern.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

Concern: The community's loss of identity.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name.

Concern: The people of the community expressed concern over keeping the Post Office in Mitchellville and what could they do to maintain it?

Response: Explained the drop of mail volume and window transactions that has occurred within the Postal Service and at the Mitchellville Post Office.

Concern: If the study of discontinuance is pursued will the blue collection box be maintained in Mitchellville?

Response: Yes the collection box can be maintained in Mitchellville.

Concern: The customers felt the lack of hours the Post Office was opened has caused a decrease in window transactions.

Response: It was explained the reason for the reduced hours was because of the lack of mail volume and window transactions that occur at the Mitchellville Post Office.

Concern: Security of the NDCBU's

Response: There are regular intervals of checking and maintaining boxes in place with the Portland PO. Maintenance of the NDCBU's is maintained by the USPS.

Concern: The Mitchellville PO is the glue that holds the community together.

Response: Residents may continue to meet informally, socialize, and share information at the churches, community center, and other residences in town.

Concern: Who makes the final determination in the decision of Mitchellville?

Response: Headquarters and the PRC will review all the information concerning the Mitchellville PO and they will make the final determination.

Concern: Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes. Customers do not have to make a special trip to the post office for service.

Concern: Customers were concerned about having to travel to another Post Office for service.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Carrier pickup are available for customer convenience.

Concern: Customers were concerned about mail security.

Response: Verification with the Postal Inspection Service and local law enforcement officials revealed very few recent reports of mail theft or vandalism in the area.

Concern: Customers expressed concern for those customers with disabilities who are not able to travel to Portland to pick up their mail.

Response: Customers are not required to travel to another Post Office to receive mail or obtain retail services. These services will be provided by the carrier to a roadside mailbox located close to customer's residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an

extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland Postmaster.

Concern: The time of day the mail would be delivered.

Response: The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

Concern: Customers asked why their Post Office was being reviewed.

Response: Post offices are reviewed on a case-by basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Some advantages of a carrier service proposal are:

1. Carrier delivery service is beneficial to some senior citizens, the handicapped, and working people since customers will no longer need to travel to the Post Office to pick up their mail.
2. The carrier provides retail services, alleviating the need to go to the Post Office. *Stamps by Mail* order forms are provided for customer convenience.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
5. Customers opting for carrier service will no longer have to pay Post Office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages to a carrier service proposal are:

1. The loss of a retail outlet and a postmaster position in the community.
2. Need to meet the carrier at the mailbox to transact business. However, it is not necessary to be present to conduct most postal transactions.
3. Customers who want Post Office box service at the Portland Post Office will experience a Post Office box fee increase. However, free service is available through carrier delivery.

The proposal to close the Mitchellville Post Office was posted with an invitation for public comment at the Mitchellville and Portland Post Offices from September 17, 2009, through November 20, 2009. Four comment forms were received. The following concerns were expressed on comment forms.

1. There was one concern that the town would lose its incorporation status.

Response: The incorporated status of a town has no bearing on its requirements for postal services.

2. Concern: There were two concerns about preserving the community.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

3. Concern: Two customers expressed the concern of the time i.

Response: Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox.

4. Concern: There was one concern that this will hasten the demise of the town as they know it.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville and ZIP in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services

II. EFFECT ON COMMUNITY

Mitchellville is an incorporated rural community located in Sumner County. The community is administered politically by a city form of government. Police protection is provided by Sumner County Sheriff. Fire protection is provided by Mitchellville Volunteer Fire Department. The community is comprised of retired people, farmers, and those who commute to work at nearby communities and work in local businesses.

There are three religious institutions in the community. Businesses include: Brown Heating and Air Conditioning, The Wood Shop, and MSG Supply. Residents travel to nearby communities for other supplies and services.

Non-postal services provided at the Mitchellville Post Office will be available at the Portland Post Office. Government forms normally provided by the Post Office will also be available at the Portland Post Office or by contacting your local government agency.

There were no non-postal concerns expressed on the returned questionnaires or at the community meeting.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

To help preserve community identity, the community's name and the ZIP Code will be retained in the mailing address. It will continue to be listed in the *National Five-Digit ZIP Code and Post Office Directory*.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster was promoted on June 25, 2005. The non-career OIC will return to her position as a PMR at a neighboring office. No other postal employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$36,283.00 with a breakdown as follows:

Postmaster Salary (EPM-55, Minimum)	\$24,482.00
Fringe Benefits @33.5%	8201.47
Rental Costs, Excluding Utilities	<u>+3600.00</u>
Total Annual Costs	36,283.00
Less Annual Cost of Replacement Service	<u>-0</u>
Total Annual Savings	\$36,283.00

A one-time expense of \$1299.54 will be incurred for installation of NDCBUs and parcel lockers. Rural delivery from Portland already serves this area so there is no cost for replacement service.

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Mitchellville, TN, Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away. Customers wishing to maintain their current PO Box number and Mitchellville for the last line of the address would have access to a NDCBU unit provided by the Postal Service.

The postmaster was promoted on June 25, 2005. The non-career OIC will return to her position as PMR at a neighboring office. No other employee will be adversely affected. Post office workload has declined along with the drastic decline in mail volume.

The Mitchellville Post Office provides 22 hours of window service per week to 26 customers. Daily retail window transactions average six. There are no permit mailers or postage meter customers.

Carrier service will continue to provide effective and regular service to the community. There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a Post Office for service. To help preserve community identity, the community name and the ZIP Code will be retained in the mailing address. The Postal Service will save an estimated \$36,283.00 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most postal transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. **Support Materials.** Copies of all materials upon which this proposal is based was available for public inspection at the Mitchellville and Portland Post Offices during September 17, 2009 through November 20, 2009.
- B. This is a proposal. It is not a final determination to close this Post Office. If a final determination is made to close this Post Office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Rate Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

M White
Manager, Post Office Operations

11-30-09
Date

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: Mitchellville TN 37119

EAS Level: EPM-53

District: TN

County: Sumner

Congressional District: 6th

Proposal: Close ☒ Consolidate ☐

Reason For Proposal: Study for Discontinuance

Alternate Service Proposed: NDCBU served by Portland

Customers Affected:

Post Office box: 18

General Delivery: 6

Rural Route: _____

Highway Contract Route (HCR): _____

City Route: _____

Intermediate Rural: _____

Intermediate HCR: _____

Total number of customers: 24

Date:	Action:
N/A	Office suspended. Reason suspended:
N/A	Suspension notice sent to Headquarters.
06/25/09	Postmaster vacancy occurred. Reason: PROMOTED
06/25/09	OIC: Career: _____ Noncareer: <u>X</u> Other Employees: _____
05/04/09	District manager authorization to study.
07/29/09	Questionnaires sent to customers. Number sent: <u>24</u> Number Returned: _____ Analysis: Favorable _____ Unfavorable <u>10</u> No Opinion <u>6</u>
08/11/09	Community meeting. Number attended: <u>20</u>
N/A	Petition received. Number of signatures: _____ Concerns expressed:
N/A	Congressional inquiry received: Concerns expressed:
09/01/09	Proposal and checklist sent to district for review.
09/01/09	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (Form 4920 attached).
09/17/09	Proposal and invitation for comments posted and round-dated.

LOG OF POST OFFICE DISCONTINUAN

11/20/09	Proposal and invitation for comments removed and round-dated. Comment analysis: Favorable _____ Unfavorable <u>4</u> No Opinion _____ Total <u>4</u>
N/A	Revised proposal posting (if necessary).
N/A	Revised proposal removal (if necessary).
N/A	Comment analysis: Favorable _____ Unfavorable _____ No Opinion _____ Total _____
N/A	Premature PRC appeal received. Concerns expressed:
N/A	Coordinator verified CPO offeror(s) is still interested.
N/A	Updated 4920 completed (if necessary).
	Certification of the official record.
	District transmittal of official record to vice president, delivery and retail, and copy of transmittal letter to vice president, area operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned to vice president, delivery and retail, after district additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	<i>Postal Bulletin Post Office Change Announcement</i> form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal: Affirmed: _____ Remanded: _____ USPS Withdrawn: _____
	Address management systems notified to updated AMS database.
	Discontinuance announced in <i>Postal Bulletin</i> No.: _____ Effective date: _____

Review Coordinator/person most familiar with the case:

Title: Rebecca K. PurvisTelephone Number: 931-728-0644
Rebecca K. Purvis
 District Post Office Review Coordinator

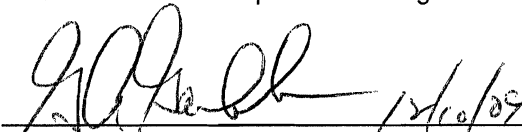
931-728-0666
 Telephone Number

December 3, 2009

MEMO TO THE RECORD

SUBJECT: Certification of the Record
Mitchellville Post Office
Docket Number 37119

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.



District Manager, Customer Service and Sales

December 3, 2009

RECEIVED

DEC 14 2009

VICE PRESIDENT, DELIVERY AND RETAIL
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA RM 5621
WASHINGTON DC 20260-5621

**CUSTOMER SERVICES
OPERATIONS**

SUBJECT: OFFICIAL RECORD

Enclosed for your review and approval is the official record to discontinue the Mitchellville Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Becky Pursley, Post Office Review Coordinator, at 931-728-0666.



District Manager
Customer Service and Sales

Enclosures: One copy of record
Headquarters' acknowledgment of receipt of official record
Self-addressed envelope

cc: Vice President, Terry Wilson Area (no enclosures)



DISTRICT MANAGER
CUSTOMER SERVICE AND SALES
TENNESSEE DISTRICT
811 ROYAL PARKWAY
NASHVILLE, TN 37229-9998

ATTENTION: Post Office Review Coordinator

SUBJECT: Final Determination
Mitchellville, TN 37119-9998

The final determination to discontinue the subject post office is enclosed, along with a Postal Bulletin announcement form to be completed and returned to this office through the district.

Please provide public notice by prominently posting a copy of the final determination in the appropriate post office(s). Make a copy of the completed record available for public inspection during normal working hours at the post office(s) during the mandatory 30-day posting period. Please note that the first day of the actual 30-day posting period begins at day "zero".

POSTAL BULLETIN - POST OFFICE CHANGE ANNOUNCEMENT

Complete the enclosed Postal Bulletin post office change announcement form in its entirety and send it to this office (in triplicate) on the day the final determination is removed. One form will be used to document the official record, one sent to the Accounting Systems Development office and the third copy will be forwarded to the Headquarters Address Management for the post office change announcement. Please note that Headquarters Address Management will not announce any post office closing or consolidation except when requested in writing by this office. Announcement form mailing instructions are provided at the bottom of the form.

APPEAL

Providing there are no appeals to the Postal Regulatory Commission, the office will be officially discontinued the first Saturday 90 days after posting the final determination. If the final determination is appealed, we will furnish you with appropriate instructions. Please contact this office if a different date is needed for the official discontinuance. It must be noted, however, that the law prohibits discontinuance sooner than 60 days after the date the final determination was posted.

NATIONAL FIVE-DIGIT ZIP CODE AND POST OFFICE DIRECTORY UPDATE

Please coordinate with your Address Management System unit to make sure that the Address Management System (AMS) Report is updated according to existing Headquarters Address Management instructions. That request, however, shall not be made until this office has notified you in writing that no appeals are pending.

OFFICIAL RECORD

Chronologically file this memorandum in your copy of the official record. All final determination postings must be added to the record at the end of the 30-day public posting period. Do not send them to Headquarters. The official record should be archived at the district by the post office discontinuance coordinator after the appeal decision is rendered and/or the post office change announcement has appeared in the Postal Bulletin.

If further assistance is needed, please contact Richard Rudez at (202) 268-5062.

Thank you for your assistance.



Dean J. Granholm

Attachments

cc: Vice President, Area Operations, Southeast Area
Vice President, Government Relations & Public Affairs
Vice President, Retail Products and Services
Vice President, Facilities
Headquarters Library
Headquarters Historian

DATE OF POSTING:_____

DATE OF REMOVAL:_____

FINAL DETERMINATION TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND EXTEND
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service has determined to close the Mitchellville, TN Post Office located at 1002 North Church Street and provide delivery and retail services by a rural route administered by the Portland, TN Post Office, located five miles away. Service will be provided to cluster box units (CBUs) installed on the carrier's line of travel.

CBUs are secure free-standing units of individually locked mail compartments installed and maintained by the Postal Service at no cost to the customer. These units will be placed in the public right-of-way on the carrier's line of travel. Parcel lockers will also be installed for customer convenience.

The postmaster was promoted on June 25, 2005. A noncareer employee from a neighboring office was installed as the temporary officer-in-charge (OIC). Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. The Mitchellville office qualifies for 24 hours of service weekly to 26 customers. Workload at the Mitchellville Post Office is minimal with an average of six daily transactions accounting for approximately ten minutes of retail workload. With the minimal workload the Postal Service feels that effective and regular service will continue to be provided through rural route delivery.

The Mitchellville Post Office, an EAS-C level, provides service 22 hours a week from 9 to 11 a.m. and 12 to 2 p.m., Monday through Friday, and 1 to 3 p.m. on Saturday to 18 post office box and 8 general delivery customers. Retail services include the sale of stamps, stamped paper, and money orders; special services such as registered mail, certified, insured, COD, and Express Mail; and the acceptance and dispatch of all classes of mail. Daily retail window transactions average six. Office receipts for the last three years were: \$9,680.00 in FY-2008; \$7,845.00 in FY-2009; and \$9,069.00 in FY-2010. There are no permit mailers or postage meter customers.

When this final determination is implemented, delivery and retail services will be provided by rural route delivery emanating from the Portland Post Office, an EAS-20 level office, located five miles away. Window service hours at Portland are from 8 a.m. to 4:30 p.m., Monday through Friday and 9 a.m. to 12 noon on Saturday. There are approximately 300 post office boxes available.

On June 29, 2009 questionnaires were distributed to delivery customers of the Mitchellville Post Office. Questionnaires were also available over the counter for retail customers at Mitchellville. Sixteen questionnaires were returned. Ten responses were unfavorable and six expressed no opinion regarding the proposed alternate service.

On August 11, 2009 representatives from the Postal Service were available at Mitchellville to answer questions and provide information to customers. Twenty customers attended the meeting.

The following postal concerns were expressed on the returned questionnaires, at the community meeting and from customer letters:

1. **Concern:** Customers were concerned about shipping of packages especially eBay packages.

Response: Services provided at the post office will be available from the carrier and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Plus the Postal Service has developed a number of convenient offerings that can save our customers a trip to the post office. Customers can buy stamps online through our website at www.usps.com, by phone at 1-800-STAMP24, or by mail. In addition, our Click-N-Ship service on www.usps.com enables customers to print shipping labels with postage for Express Mail and Priority Mail.

2. **Concern:** Customers asked why their post office was being discontinued while others were retained.

Response: Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

3. **Concern:** Customers expressed concern about collection of outgoing mail.

Response: Collection of mail and dispatch schedules will remain the same.

4. **Concern:** Customers were concerned about the limited hours of operation at the post office.

Response: Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis conducted indicated the office qualifies for 24 hours of service per week. Carrier service will provide 24-hour access to the mail.

5. **Concern:** Customers were concerned about mail security.

Response: CBUs provide the security of individually locked mail compartments. There have been no recent reports of mail theft or vandalism in the area.

6. **Concern:** Customers wanted to make sure the Mitchellville Post Office study is going through the formal discontinuance procedure.

Response: Questionnaires were sent to the Mitchellville customers on June 29, 2009 and a community meeting was held on August 11, 2009. The proposal to close the Mitchellville Post Office was posted for the 60-day mandatory posting period from September 17, 2009 to November 20, 2009. Regulations require the posting of a final determination to close a post office, which informs customers on how to appeal that determination to the Postal Regulatory Commission.

7. **Concern:** Customers were concerned about senior citizens.

Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the Portland Postmaster for more information.

8. **Concern:** Customers were concerned about having to travel to another post office for service.

Response: Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

9. **Concern:** Customers expressed concern for those customers with disabilities who are not able to go to a post office to pick up their mail.

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Response: Customers are not required to travel to another post office to receive mail or obtain retail services. These services will be provided by the carrier to a CBU located close to customers' residences. In hardship cases, delivery can be made to the home of a customer. Changes in the type of delivery are considered where service by existing methods would impose an extreme physical hardship for an individual customer. Any request for a change in delivery method must be submitted in writing to the Portland Postmaster.

10. **Concern:** Customers were concerned about later delivery of mail.

Response: The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route.

A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

11. **Concern:** Customers were concerned about obtaining accountable mail and large parcels.

Response: If the customer lives less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the customer lives over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left in the parcel locker or at a location designated by the customer (if authorized by the customer), or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Portland Post Office. Customers may pick up the item at the post office, request redelivery on another day or authorize delivery to another party.

12. **Concern:** Customers expressed concern over the dependability of rural route service.

Response: Rural letter carriers perform a vital function in the United States Postal Service serving thousands of families and businesses in rural and suburban areas while traveling millions of miles daily. Rural letter carriers are highly respected by the American public. This respect has been earned by many years of dedication to the Postal Service and to postal customers. During national and local emergencies, including prolonged periods of extreme weather conditions, rural carriers have demonstrated great responsibility in providing mail service to postal customers. Rural carriers are required to serve the route expeditiously and arrive at boxes at about the same time each day.

13. **Concern:** Customers inquired about mailbox installation and maintenance.

Response: Cluster box units are purchased, installed, and maintained by the Postal Service at no expense to customers.

14. **Concern:** Customers were concerned about obtaining services from the carrier.

Response: Retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the package is under 13 ounces and the postage is fully prepaid. Just estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the post office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders can be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

Some advantages to the final determination are:

1. The carrier provides retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.

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3. A savings for the Postal Service, which contributes in the long run to stable postage rates and savings for customers.
4. CBUs offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will no longer have to pay post office box rental fees.

Some disadvantages to the final determination are:

1. The loss of a retail outlet and a postmaster position in the community.
2. Meeting the carrier at the CBU to transact business.
3. A change in mailing address. The community name and ZIP Code will continue to be used in the new address.

The proposal to close the Mitchellville Post Office was posted with an invitation for public comment at the Mitchellville and Portland Post Offices from September 17, 2010 through November 20, 2010, respectively. Four comments were received: all four were unfavorable. The following additional concerns were expressed on customer comment forms and have not previously been identified in this final determination:

1. **Concern:** Customers were concerned the community would loose its incorporated status.

Response: The incorporated status of a community has no relationship to the existence of a post office.

2. **Concern:** Customers questioned the economic savings of the proposed discontinuance.

Response: Economic savings are only one of several factors considered. Economic savings have been calculated as required for discontinuance studies. Carrier service is more cost-effective than maintaining a postal facility and postmaster position. The Postal Service estimates annual savings of \$21,142.00.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Mitchellville is an incorporated rural community located in Sumner County. The community is administered politically by a mayor and council form of government. Police protection is provided by the Sumner County Sheriff's Department. The Mitchellville Volunteer Fire Department provides fire protection. The community is comprised of retired people, farmers, and those who commute to work at nearby communities and work in local businesses.

The Mitchellville Church of Christ, Mitchellville First Baptist Church and the Mitchellville General Baptist Church are located in the community. Businesses include: Brown Heating and Air Conditioning, The Wood Shop and MSG Supply. Residents travel to nearby communities for other supplies and services.

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Nonpostal services provided at the Mitchellville Post Office will be available at the Portland Post Office. Government forms normally provided by the post office will also be available at the Portland Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting and from customer letters:

1. **Concern:** Customers expressed concern for loss of community identity.

Response: A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Mitchellville name and ZIP Code in addresses.

2. **Concern:** Customers were concerned about the loss of a gathering place and an information center.

Response: Residents may continue to meet informally, socialize, and share information at the other businesses, churches and residences in town.

3. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the community.

Response: Communities generally require regular and effective postal services, and these will always be provided to the Mitchellville community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

Based on information the Postal Service obtained, it was determined that there has been minimal growth in the area in recent years. Carrier service is expected to be able to handle any future growth in the community.

Based on information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster was promoted on June 25, 2005. The noncareer OIC will return to her position at a nearby post office. No other postal employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates annual savings of \$21,142.00 with a breakdown as follows:

Postmaster's Salary (EAS-C, Minimum)	\$15,013.00
Fringe Benefits @33.5%	5,029.00
Rental Costs, Excluding Utilities	+ 3,600.00
Total Annual Costs	\$23,642.00
Less Cost of Replacement Service	-2,500.00
Total Annual Savings	\$21,142.00

A one-time expense of approximately \$1,300.00 will be incurred for installation of CBUs and parcel lockers.

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V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service has determined to close the Mitchellville Post Office and provide delivery and retail services by a rural route administered by the Portland Post Office, located five miles away.

The postmaster was promoted. The noncareer OIC will return to her home office. No other employee will be adversely affected. Post office workload has declined and the Postal Service feels that effective and regular service will be provided through rural route delivery.

The Mitchellville Post Office provides 22 hours of window service per week to 26 customers. Daily retail window transactions average six. There are no permit mailers or postage meter customers.

Carrier service will continue to provide effective and regular service to the community. There will no longer be a retail outlet in the community. However, delivery and retail services will be available from the carrier, alleviating the need to travel to a post office for service. To help preserve community identity, the community name and ZIP Code will be retained in the mailing address. The Postal Service will save an estimated \$21,142.00 annually. A disadvantage to some may be in meeting the carrier to transact business. However, it is not necessary to be present to conduct most postal transactions.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. **Support Materials.** Copies of all materials upon which this final determination is based are available for public inspection at the Mitchellville and Portland Post Offices during normal office hours.
- B. **Appeal Rights.** This final determination to close the Mitchellville Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Avenue NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination, is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at the Mitchellville and Portland Post Offices during normal office hours.



Dean J. Granholm
Vice President
Delivery and Post Office Operations

12/28/10
Date

DATE OF POSTING: 1/24/11



DATE OF REMOVAL: 2/25/11

FINAL DETERMINATION TO CLOSE
THE MITCHELLVILLE, TN POST OFFICE
AND EXTEND
RURAL ROUTE SERVICE

DOCKET NUMBER 37119

DATE OF POSTING



DATE OF REMOVAL

FINAL DETERMINATION TO CLOSE
THE MATTER UNDER THE POST OFFICE
AND EXTEND
RURAL ROUTE SERVICE

POSTAL NUMBER 37148